

Agenda



Listening Learning Leading

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A MEETING OF THE

Communities Capital Grant Scheme Panel

WILL BE HELD ON MONDAY 22 FEBRUARY 2016 AT 10.00 AM

MEETING ROOM 1, 135 EASTERN AVENUE, MILTON PARK, MILTON,
ABINGDON, OX14 4SB

Members of the Committee:

David Dodds (Chairman)

Joan Bland

Pat Dawe

Stefan Gawrysiak

Paul Harrison

Imran Lokhon

Jeannette Matelot

Richard Pullen

- vacancy -

Substitutes

Margaret Davies

David Turner

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1 Declaration of interests

2 Minutes (Pages 3 - 8)

To adopt and sign as a correct record the minutes of the meeting held on 15 September 2015 (attached).

3 Community Capital Grants - grant policy and procedures rules (Pages 9 - 14)

4 Bids for funding for the Community Capital Grants scheme and officer recommendations (Pages 15 - 59)

5 Panel review scores

The panel will review and amend officer scores as necessary.

6 Award recommendations

The panel will finalise award recommendations for the consideration of the Cabinet member grants.

MARGARET REED

Head of Legal and Democratic Services

Minutes

OF A MEETING OF THE



Listening Learning Leading

Communities Capital Grant Scheme Panel

HELD AT 10.00 AM ON TUESDAY 15 SEPTEMBER 2015

135 EASTERN AVENUE, MILTON PARK, MILTON, ABINGDON, OX14 4SB

Present

David Dodds (Chairman)

Pat Dawe, Stefan Gawrysiak, Imran Lokhon and Richard Pullen

Apologies:

Joan Bland, Paul Harrison and Jeannette Matelot tendered apologies.

Officers

Carole Cumming, Sophie Milton and Ron Schrieber

Also present:

Councillor Lorraine Hillier

1 Election of Chairman

David Dodds was elected chairman of the Panel for the municipal year 2015/16.

2 Declaration of interests

Stefan Gawrysiak declared an interest in the applications from Henley Town Council and Henley Rugby Football Club as he was a ward councillor, a member of Henley Town Council and a member of the skatepark committee.

Imran Lokhon declared an interest in the application from Wallingford Rowing Club Ltd as he was a ward councillor.

3 Community Capital Grants - grant policy and procedures rules

The grant policy and procedure rules were noted.

4 Minimum score requirements

The panel agreed to apply the following scoring system when recommending grant awards for this round of funding:

- 120 points or more – 100% of the sum requested:
- 90 to 119 points – no more than 80% of the sum requested:
- 89 points or less – no award.

5 Bids for funding for the Community Capital Grants scheme and officer recommendations

The panel heard addresses from representatives of the applicants and from ward councillors and answers to their questions as summarised below.

Henley Town Council – Skatepark improvements

Councillor Stefan Gawrysiak stepped down from the panel to speak in support of the application together with Councillor Lorraine Hillier, ward councillor and Henley Town councillor and Colin Brathwaite from the skatepark committee.

They reported that Henley Town Council had agreed to contribute £75,000 towards the project, which was identified in the 2015 neighbourhood plan. Both the town and district councils had approved the planning application unanimously.

The aim was to replace the ageing and partially decommissioned fibre-glass skatepark with a state-of-the-art concrete structure that was sunk into the ground. The skatepark committee had already carried out a satisfactory noise study and the site would be landscaped to minimise noise further.

The skate park would be utilised by other sports such as BMX and specific time slots would be allocated for different age groups/people with disabilities/coaching.

Stoke Row Parish Council – Play area improvements

Sara O'Byrne and Catherine Hale from the parish council, spoke in support of the project. They explained that the current play area was well used, but had been deteriorating for some time to the point where it was becoming unsafe in places. Because of changes in space/safety standards, it was necessary to replace the entire play area rather than replacing equipment piecemeal.

They outlined the extensive consultation undertaken with the community including primary school children and an online survey.

Great Milton Recreation Ground – Play area improvements

Andrew Noble and Emily Johns, on behalf of Great Milton Recreation Ground Committee, circulated the following submission:

“We are disappointed that prior work commitments prevent us from both coming to the meeting today. We have both appeared before SODC Grants Committees before and had very much hoped to be there in person to answer any queries that might arise and share our enthusiasm for this project.

You will note that we are still to secure a substantial contribution from WREN, and we anticipate a decision regarding this on 25 November 2015. We have applied for £27,046 plus the VAT payable on this project, which is an additional £17,454.

Our earlier application to WREN in 2013/2014 was successful, however at that time, we did not have the required designated amount for third party funding already in place.

For this current application, the amount required by WREN (£5,500) has already been secured, and we now have an experienced project manager in place to see this project through to successful fruition.”

Stoke Row Village Hall – Kitchen and toilet improvements

In the absence of a representative from the applicants, the grants officer briefly outlined the proposal to demolish and rebuild the existing extension which was falling away from the main hall.

Councillor David Nimmo-Smith, a ward councillor, had written in support of the application.

The Watlington Club CIO – Refurbishment of facilities

Dave Parks, on behalf of the Watlington Club CIO reported that the club provided a wide range of activities and facilities for the whole of Watlington and the wider area. There were over 400 members of tennis, bowls and squash and up to 150 children used the dance studio. The bar/restaurant would be reopened in October; free usage of the function room was available to community groups and one of the buildings was also the home to local cubs/scouts groups.

He reported that some facilities such as squash courts could be booked at any time of day and on the steps taken to encourage membership applications.

Oxford City Football Club (Berinsfield) – Equipment purchases and facility improvements

Dr Mark Hinnells, on behalf of Oxford City Football Club (Berinsfield) reported on the project to convert a warehouse into a 30,000 sq ft sports arena, primarily for futsal and basketball with disabled equivalents of both sports. The club had excellent links with the FA and Basketball England and both were keen to establish a regional centre of excellence.

Henley Rugby Football Club – Clubhouse refurbishment and extension

Councillor Stefan Gawrysiak stepped down from the panel to speak in support of the application together with Councillor Lorraine Hillier, ward councillor and Henley Town councillor. Chris Nixon and Mike Trethewey from the rugby club also spoke in support of the application.

They reported that the Rugby Football Union had encouraged clubs to review their facilities and that, to date, the membership had raised £110,000 towards its target contribution of £200,000 with every likelihood that the full amount would be reached.

The club received over 2,000 visitors per week, approximately half of which were non-rugby related. It was the only venue in the area that could accommodate 200 seated guests.

Henley Town Council supported the application which was on the town council's land. A meeting between the club and the town council to discuss the latter's financial contribution was being held this evening.

Wallingford Rowing Club Ltd – Equipment purchase

Councillor Imran Lokhon stepped down from the panel to speak in support of the application together with Tony Wheel from the rowing club.

Tony Wheel reported that the club's 300 members ranged from 13 – 86 years of age and that over half the membership was female. The junior waiting list (13-18) had increased from 70 at the time of the application to 94 currently and the proposed purchase of five boats would allow the club to take on approximately 25 new members.

Junior membership fees were £324 per annum but there was a fund to provide financial assistance where possible.

6 Panel review scores

The panel considered the applications, taking into account the report of the grants officer on each application, the presentations from the registered public speakers and ward councillors and site photographs.

Using the agreed scoring criteria and taking account the grant officer's provisional scores, the panel awarded scores for each application.

Councillor Stefan Gawrysiak stepped down from the panel and took no part in the scoring of the applications from Henley Town Council and Henley Rugby Football Club.

Councillor Imran Lokhon stepped down from the panel and took no part in the scoring of the application from Wallingford Rowing Club Ltd.

After discussion the panel agreed the provisional scores for the Henley Town Council, Stoke Row Parish Council and Great Milton Recreation Ground applications but agreed the following amendments listed below:

Stoke Row Village Hall

Increase local need score from 15 to 20 points

The Watlington Club CIO

Increase broadening the range score from 10 to 15 points

Oxford City Football Club (Berinsfield)

Increase project viability score from 50 to 60 points

Increase community benefit score from 15 to 17 points

Increase local need score from 15 to 20 points

Henley Rugby Football Club

Increase project viability score from 40 to 60 points
 Increase community benefit score from 15 to 20 points
 Increase local need score from 10 to 15 points
 Increase community participation score from 10 to 15 points

Wallingford Rowing Club Ltd

Increase community benefit score from 5 to 15 points
 Increase broadening the range score from 5 to 15 points
 Increase local need score from 5 to 15 points
 Increase community participation score from 5 to 15 points

The final scores as agreed were

Ref	Organisation	Project description	Finance (max 15)	Community benefit (max 20)	Broadening the range (max 20)	Local need (max 20)	Community participation (max 20)	Project viability (max 20)	Total (out of 155)
CCG O/14	Henley Town Council	Skatepark improvements	10	15	15	20	20	50	130
CCG O/22	Stoke Row Parish Council	Play area improvements	5	15	15	20	20	55	130
CCG O/6	Great Milton Recreation Ground	Play area improvements	5	15	15	20	20	50	125
CCG O/16	Stoke Row Village Hall	Kitchen and toilet improvements	5	20	15	20	15	50	125
CCG O/24	The Watlington Club CIO	Refurbishment of facilities	5	15	15	10	20	60	125
CCG O/16	Oxford City Football Club (Berinsfield)	Equipment purchases and facility improvements	5	17	15	20	15	60	132
CCG O/13	Henley Rugby Football Club	Clubhouse refurbishment and extension	10	20	15	15	15	60	135
CCG O/32	Wallingford Rowing Club Ltd	Equipment purchase	5	15	15	15	15	60	125

7 Award recommendations

RESOLVED: to recommend the Cabinet Member for development management, building control and housing:

1. to award Henley Town Council up to £100,000 towards the skatepark improvements set out in their application;
2. to award Stoke Row Parish Council up to £28,950 towards the play area improvements and to include a special condition requiring them to carry out a ROSPA (or similar) inspection;
3. to award Great Milton Recreation Ground up to £49,037 towards the play area improvements and to include a special condition requiring them to carry out a ROSPA (or similar) inspection;
4. to award Stoke Row Village Hall up to £53,700 towards kitchen and toilet improvements and to include a special condition requiring them to let the council's leisure team book up to 30 hours free use per year for five years;
5. to award The Watlington Club CIO up to £39,028 towards refurbishment of facilities and to include a special condition requiring them to let the council's leisure team book up to 30 hours free use per year for five years;
6. to award Oxford City Football Club (Berinsfield) up to £51,691 towards equipment purchases and facilities improvements and to include a special condition requiring them to let the council's leisure team book up to 30 hours free use per year for five years;
- 7 to award Henley Rugby Football Club up to £100,000 towards clubhouse refurbishment and extension and to include a special condition requiring them to let the council's leisure team book up to 30 hours free use per year for five years;
- 8 to award Wallingford Rowing Club Ltd up to £21,360 towards equipment purchase.

The meeting closed at 1.25 pm

Chairman

Date

Capital Grants (CG) Policy

(revised September 2015)



Listening Learning Leading

Introduction

To help achieve our corporate objective to support local communities we offer grants to voluntary and community organisations towards projects that will benefit our residents.

Applicants apply online through the council's website, where the full procedures are available.

What type of project will the scheme fund?

We're looking to fund projects that support community initiatives and facilities. They must take place in the district or within a three-mile radius, if significant numbers of our residents will benefit.

We will only fund capital expenditure (excluding vehicles) from this scheme like buying, building, replacing or making improvements to long term assets (buildings, play areas and equipment). To us a long-term asset must have a life of more than 12 months and must remain the property of the organisation we are funding.

We won't give grants towards loans, mortgages and revenue costs like maintenance, rent, clothing or salaries. We can award grants for certain repairs, but it depends on the scale and nature of them, so we recommend applicants contact the grants team on 01235 540525 before applying.

We usually only accept applications for projects that haven't already started, however in exceptional circumstances (like a major funder pulling out or unforeseen additional works) then we may make an exception.

Organisations cannot apply to this scheme for projects we've awarded grants to before.

Who can apply to the scheme?

Any community-based organisation with a signed constitution, including non-profit businesses, community interest companies and parish and town councils can apply.

We will not consider projects for private individuals, businesses, improvements to residential buildings or any that usually fall to other public sector/statutory bodies to provide or will primarily benefit organisations under their remit. For example, we won't fund projects to improve roads and footpaths; schools, academies, forest/free schools or health services.

We're committed to promoting equality and diversity, and welcome applications from organisations who represent minority or vulnerable groups.

What are the minimum and maximum amounts for the scheme?

Organisations can request a minimum of £1,000 and up to 50 per cent of their total project costs. In exceptional cases, like a major funder pulling out of a project that offers significant benefit to our residents we will consider a request for more than 50 per cent.

To request an exceptional amount applicants must get approval from us (via the grants team) before submitting an application. The online application system won't allow requests for over 50 per cent without our approval.

We will not award more than the amount requested.

The maximum an applicant can request is the budget available for each round of applications, which we'll publish on the council's website before and after each round of awards. In reality however, we are very unlikely to commit all of the available funding to a single project.

We award our grants as a percentage of the total project costs you give on your application, but will include a maximum amount we will pay. If a project ends up costing less than expected we will pay the awarded percentage of the final cost, however if it costs more we limit our award to the maximum amount agreed.

Opening and closing dates

We'll usually open for applications three times each financial year (if there is sufficient budget available), except in a district council election year, when we may only open twice.

We'll advertise the provisional opening and closing dates each November and will confirm them after the annual budget-setting meeting.

We'll open each round of funding for a minimum of six weeks and will usually make decisions within 12 weeks of the closing date.

Where possible we will avoid opening over school holidays.

Scheme eligibility criteria

Applicants must provide:

- a copy of the latest statements for any bank/building society accounts in the name of the organisation
- two quotes for the project or a professional estimate for any building work
- a breakdown of the budget for the project including all the sources of funding.

They must also confirm:

- they have a signed constitution and could provide it on request (except parish or town councils, churches or similar organisations that are governed by a central body and therefore don't have their own constitution)
- the project won't start before a decision has been made, which is usually 12 weeks from the closing date (unless otherwise agreed with the grants team before applying)
- they have all the necessary consents such as planning permission, listed building consent, Diocese faculty etc. and could provide these on request
- they will provide additional information to help us evaluate their application on request.

Applicants requesting more than £10,000 must also provide:

- copies of any necessary planning, listed building, Diocese faculty and other relevant permissions
- their most recent financial accounts or their working budget and financial plan for the year if they're a new organisation
- a project plan including ongoing maintenance arrangements.

Applicants requesting over £25,000 must also provide:

- evidence of ownership of the property or a lease with at least ten years remaining, including a copy of the Land Registry title documents.

We can decide to accept applications that don't meet all the above criteria and will do this on a case by case basis. Applicants must give clear reasons why they can't meet a particular criteria for us to consider an exception.

Projects awarded up to £10,000 must complete within 12 months from our award date. Projects awarded over £10,000 must start work within 18 months of our award date, and must complete within 36 months.

If there's any unexpected delays to the project, applicants can request one extension of up to 12 months, giving the reasons for the delay. We must receive these requests at least one month before the end of the original grant term.

We'll send reminders for outstanding grants three months before they expire and will return any unclaimed awards to the council's general reserves after the expiry date.

CG panel (known as the grants panel)

The council will appoint up to nine councillors to a capital grants panel at the first annual council meeting each year. The panel will match the political balance of the council where possible.

Procedure at meetings of the panel

The panel will conduct all meetings in accordance with the rules of procedure set out in parts 4 and 5 of the council's constitution.

Declaration of interests

Councillors and officers will declare any interests in accordance with the rules of procedure set out in parts 4 and 5 of the council's constitution.

Any officer of the council with a pecuniary interest in any application will take no part in the process and will register their interest, as required by the employee's code of conduct policy.

Decision making

Grants team

The grants team will review the eligibility of every application before using the scoring matrix in appendix one to suggest scores to the panel. They will also flag any issues with their scores.

Head of service

The council's head of corporate strategy and the cabinet member for grants (using delegated powers) will decide:

- if we'll accept requests for over 50 per cent of the total project cost
- if we'll accept applications that don't meet all the eligibility criteria
- whether to give extensions to the term of any grant
- whether to amend award percentages beyond what was originally agreed, as requested by applicants. Increases will stay within the 50 per cent maximum limit for the scheme.

CG panel

Please note: panel members can't vote on an application if they have a pecuniary interest, sit on their board of directors/trustees, management committee (or council, in the case of applications from town or parish councils), or if they submitted the application on the organisation's behalf.

In these cases, members can make representations on those projects, before excusing themselves from the panel while they vote on the scores and make their award recommendations for that application.

During the meeting the panel will:

- consider officer evaluations for all applications, including their suggested scores, other comments/issues, special conditions
- ask any questions of the officers and applicants on the projects/organisations applying

- review the officer's suggested scores, using the approved scoring matrix in appendix one and vote on final scores for each application (once they have voted on a score they cannot change it).
- For each application, all panel members will put forward a score for each criteria, giving reasons for their suggestions. The Chairman will note all the scores per criteria and confirm the most common among them, which will become the agreed score. In the case of a tie, the chairman has the casting vote. Once they have agreed scores for all the criteria, they will vote to agree the final, total score for that application
- recommend awards and special grant conditions to the cabinet member for grants, in line with the award matrix in appendix one
- recommend how to split the available budget between priority applications if there isn't enough to award the usual percentages set out in appendix one. The panel won't recommend funding any non-priority projects unless there is budget left over after awarding the recommended amounts to the priority projects.

Even if an application scores enough points, the panel can recommend not funding it if they:

- have serious concerns around the management of the project now or in the future
- believe the applicant has sufficient unrestricted reserves to fund the project themselves
- have serious concerns about the financial viability or appropriateness of the project
- believe the project doesn't meet the criteria or help deliver the council's strategic objectives.

Cabinet member for grants

The cabinet member for grants will:

- consider the recommendations of the panel and decide what grants to award
- approve any amendments to the policy and scoring criteria, to make sure it continues to meet the needs of the community (via ICMD).

If the cabinet member doesn't agree with any of the panel's recommendations, those applications will go to the next full cabinet meeting for decision.

We'll publicise all the grants we award through our council newsletters, website and in the media.

Standard conditions for all grant awards

We'll include the following standard conditions on all CG grants:

- organisations must formally accept the grant offer and agree to meet any conditions by completing and returning a grant acceptance form for under £10,000 or grant agreement for over £25,000.
- organisations must submit evidence that they've spent the grant on the project we awarded it for

- projects awarded less than £10,000 must complete within 12 months of the award date, unless we give an extension to the term
- projects receiving more than £10,000 must start work within 18 months of the award date and must complete work within 36 months of the award date, unless we give an extension to the term
- organisations must consult the grants team before making any significant changes to the project, to ensure the grant is unaffected
- the organisation must acknowledge the council's support in any publicity on the project receiving a grant.

We'll include the following standard condition on all grants over £25,000:

- organisations must register a restriction or charge on the registered title in the council's favour with the Land Registry, before work starts on the project, unless otherwise agreed in writing by the council.

We may add extra conditions to any grant if we consider it necessary.

The head of corporate strategy has delegated authority to remove any agreed grant conditions following a request from the applicant.

We will confirm applicants have met all the conditions before making any payment. Failure to meet all the agreed conditions may delay payment or, in extreme cases, result in us withdrawing our grant offer.

Payment of grants

We will only pay towards costs incurred after our decision date.

We pay the grants in two stages, half when we receive a signed acceptance form for awards under £10,000 or, for awards over £25,000 when their grant agreement is in place and we have confirmation they have placed a charge or restriction in our favour on the registered title. We pay the balance when the project completes, upon receipt of evidence of expenditure.

In exceptional cases like property purchases, we may make a single upfront payment, which officers will recommend as part of their evaluation.

If the project costs less than expected, we'll reduce our final payment accordingly and, if necessary, request back some of the first payment (the minimum amount for us to request repayment is £500).

Capital 15/16 R2 - officer scoring summary and evaluations

Ref no.	Organisation	Scheme	Total scheme cost	Amount requested	% of cost requested	Suggested score	Suggested award
SCap\11	St Leonard and St Catherine Church, Drayton St Leonard	Church bell restoration	£59,097	£9,900	16.75%	26	£7,425 (75%)
SCap\12	Shiplake Memorial Hall and Institute	Window and door replacements	£8,746	£4,205	48.08%	34	£4,205 (100%)
SCap\18	Garsington Parish Council	Play area improvements	£17,478	£8,739	50.00%	31	£8,739 (100%)
SCap\19	The Merry Bells Village Hall (Wheatley)	Exterior repairs	£34,260	£10,000	29.19%	26	£7,500 (75%)
SCap\20	Dorchester Parish Council	Re-covering flat roof of sports pavilion	£5,000	£2,500	50.00%	27	£1,875 (75%)
SCap\22	Wallingford Sports Trust	Replacement changing rooms	£402,074	£187,074	46.53%	42	£187,074 (100%)
SCap\28	Didcot All Saints' Church PCC	Rebuilding a boundary wall	£17,640	£7,070	40.08%	11	£0 (0%)
SCap\34	Harpsden Cricket Club	Astroturf surface, pitch covers and roller engine	£12,546	£6,273	50.00%	29	£6,273 (100%)
SCap\44	Allsorts Preschool (Brightwell-Cum-Sotwell)	Garden improvements	£8,345	£4,173	50.00%	28	£3,130 (75%)
SCap\45	Little Milton Parish Council	Three defibrillators	£4,746	£2,373	50.00%	40	£2,373 (100%)
SCap\48	Watlington Parish Council	Play area improvements	£19,996	£9,998	50.00%	31	£9,998 (100%)
SCap\49	Horspath Parish Council	Two defibrillators	£2,764	£1,382	50.00%	34	£1,382 (100%)
SCap\50	Marsh Baldon Parish Council	One defibrillator	£2,020	£1,000	49.50%	34	£1,000 (100%)
SCap\51	Warborough Parish Council	Refurbishment of tennis courts	£28,334	£14,167	50.00%	27	£10,625 (75%)

SCap\56	Goring Heath Parish Council	Play area improvements and purchase a defibrillator	£20,293	£9,575	47.18%	33	£9,575 (100%)
SCap\57	Chinnor Parish Council	Play area improvements	£34,709	£17,354	50.00%	28	£13,016 (75%)
SCap\59	Stadhampton Parish Council	Pavilion upgrade and sport equipment	£24,895	£12,445	49.99%	28	£9,334 (75%)
SCap\61	Long Wittenham Football Club	Pavilion improvements	£11,220	£5,610	50.00%	27	£4,208 (75%)
SCap\65	Benson Parish Council	New front doors for the parish hall	£10,670	£5,335	50.00%	34	£5,335 (100%)
SCap\66	Towersey Playing Fields Management Committee	Mobile goal posts	£3,100	£1,550	50.00%	32	£1,550 (100%)
SCap\70	Sonning Common Parish Council	Landscaping of skatepark and replacement village bins	£24,987	£12,493	50.00%	27	£9,370 (75%)
			TOTAL	£333,216		TOTAL	£303,987

* Officers will deduct a point from the funding the project section if the financial information the organisation shared with us implies they could afford to contribute more or fund the whole project.

Officer recommended award levels (budget permitting)

29-42 points	High priority – award as requested (up to 50% of total cost)
15-28 points	Medium priority, award between 50 and 75% of request (officers will suggest the maximum possible)
0-14 points	Low priority - no funding

Scoring and award matrix for CG applications

Scoring matrix:

Criteria	0-3 points	4-6 point	7-10 points	11-14 points
New facilities or activities	The project doesn't directly allow any new activities or facilities to take place	The project replaces existing facilities or allows existing activities to continue	The project improves an existing facility or activity	The project will provide a new facility or will allow new activities to take place
Community benefit	The project doesn't offer a direct benefit to the community	A single sport or interest group will benefit	More than two groups or where the project has a significant impact on the health or wellbeing of one group	The whole community could benefit (it's open to and appeals to a wide range of the community)
Funding the project	They haven't said how they'll fund the rest of the initial or ongoing costs	They know how they intend to raise some, not necessarily all of the funding needed for the initial costs but have no plans for the ongoing costs	They have identified funding for all the initial costs and have a maintenance plan in place	They have secured or raised the other funding for the initial project and have plans in place for the ongoing costs

* Officers will deduct points from the funding the project section if the financial information the organisation shared with us implies they could afford to contribute more or fund the whole project.

** Officers will deduct points for every significant risk to the council

Award matrix:

0-14 points	Low priority, no funding
15-28 points	Medium priority, award up to 75 per cent of the amount requested (budget permitting)
29-42 points	High priority, award full amount requested (budget permitting)

St Leonard and St Catherine Church, Drayton St Leonard	Ref	SCap\11
Church bell restoration		

Total project cost	£59,097	
Amount requested	£9,900	
Organisation's contribution	£31,200	Organisation's latest bank balance £39,077
Other funding	£17,997	All other funding secured from: £10,997 Oxford Diocesan Guild of Bell Ringers £6,000 Oxford Historic Churches Trust £1,000 All Churches Trust

Previous grants

No previous funding

Scoring		
New facilities or activities		
The project will remove and recast the existing six bells as well as improve access for the bell ringers, allowing them to use all six bells throughout the year (they currently only use five in the summer). They could continue to use the bells if the project didn't take place.	Score	6/14
Community benefit		
The bell ringers are the only direct beneficiary. Residents who enjoy the sound of the bells could also benefit.	Score	6/14
Funding the project		
They've secured all their other funding and have their contribution in the bank.	Score	14/14
Organisation's contribution		
They have enough in their reserves to cover their contribution of 52.80 per cent and potentially more, based on the information they shared with us about their bank balances and financial commitments.	Minus	- 4
Other comments and considerations		
Consultation		
They've received informal feedback from some locals that the missing sixth bell is noticeable in the summer.		
Project completion within timeframe		
Their start and end dates work well with our deadlines.		
Financial and project management plans		
The bells should last for 100 years and they're budgeting for routine maintenance.		
Other consultation comments received		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	22/42
	Grant	£7,425

Applicant responses	
Details of the project	Remove present ring of 6 bells from tower, re-cast to provide 6 new, lighter bells, and rehang with all new fittings.
Financial statement from the organisation	This project is funded by a separate appeal for funds.
Statement about town/parish support	I have approached the Parish Council who hope to look at my request at their January meeting.
Community benefit	
Who will benefit from your project?	Whole community. New bells will be easier to use to teach all ages to ring, including young people who currently find them difficult to handle; and those who spend their daytimes in the village (parents of school-age children; older people; those without transport). Present ringers will find the bells easier to ring well. Those who hear the bells will also benefit from a sense of reassurance they bring.
How did you identify a need in the community for your project or service?	Without any work, we can only ring 5 of our 6 bells during the summer months. This was noticed by many people in the village over the past 2years, who raised the subject with us. It became clear that the bells were immensely valued and that the village would come together to support a project to restore them.
What sustainable and/or energy saving measures does your project include or offer?	The project melts down the existing bells and casts new ones from the molten metal.
Consultation	
What consultation have you carried out with the community or professional advisors?	Whitechapel Bell Foundry, one of only two foundries in the country, made recommendations about the bell installation. The project was then based on these reports.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The project will provide 6 new bells, of a lighter weight, therefore putting less stress on the tower. These bells will have new fittings thus making them easier to ring. The addition of a rope guide will make the handling of the bells easier.
What new activities will take place because of this project?	This project will allow us to use the bells to teach people on, something that is not easy with the present arrangement due to the difficulty of ringing the bells. Currently we use a neighbouring church to teach bell handling.

Shiplake Memorial Hall and Institute	Ref	SCap\12
Window and door replacements		

Total project cost	£8,746	
Amount requested	£4,205	
Organisation's contribution	£4,541	Organisation's latest bank balance £80,982
Other funding	£0	

Previous grants

2014-15 Capital £8,316 - flat roof replacement (withdrawn)
 2012-13 Capital £100,000 - modernisation phase A
 2010/11 Capital £3,600 - solar panels (withdrawn)

Scoring		
New facilities or activities		
The project will replace the windows and doors of the main hall to improve energy efficiency and security.	Score	10/14
Community benefit		
The whole community will benefit from the improved energy efficiency and security when using the hall.	Score	14/14
Funding the project		
They are funding the rest themselves and have the money available now.	Score	14/14
Organisation's contribution		
They can afford their contribution of 51.92 per cent and potentially more, based on the information they shared with us about their bank balances and financial commitments.	Minus	- 4
Other comments and considerations		
Consultation		
Their energy audit from 2012 recommends adding secondary glazing to the existing windows however, their condition has deteriorated since and they have decided full replacement is more appropriate.		
Project completion within timeframe		
Their intended start and end dates work with our deadlines.		
Financial and project management plans		
They've already completed a number of capital improvement projects at the hall, including a major extension so are familiar with managing this type of project.		
Other consultation comments received		
(Energy strategy and projects officer – Heather Saunders) I agree that replacement doors and windows are appropriate. Factory-finished, double glazed wooden windows are equally as efficient as UPVC, and would be more in keeping with the history of the building. I recommend that they investigate the costs and benefits of alternative window options before proceeding with the project.		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	34/42
	Grant	£4,205

Applicant responses	
Details of the project	Shiplake Memorial Hall was built in 1926 and had a major extension in 2013 providing a new entrance, new kitchen, new toilets, new foyer and new boiler & plant room. In 2014, major work was done to deal with damp ingress into the main hall end gable and tower both original parts of the 1926 structure. This proposed project replaces the six remaining windows and one pair of doors in the main hall that date from 1926. These windows and doors are single glazed and ill-fitting and their wooden frames are rotting. The project will replace all these units with modern double glazed windows and doors so improving the thermal efficiency and draught proofness of the main hall.
Financial statement from the organisation	Following the modernisation project in 2013 and that dealing with significant damp ingress in 2014, our reserves have been heavily depleted. We are planning another circa £50000 project in summer 2016 to replace the roofs at the back of the old kitchen, rear lobby and nursery room where water penetration has already occurred, repairing the parapet brickwork, as well as replacing the windows in those areas and building toilets externally accessible for playing field users.
Statement about town/parish support	No because have already been promised financial assistance from the Parish Council for other smaller projects & repairs.
Community benefit	
Who will benefit from your project?	The hall is used by a wide range of local groups, including children's ballet, WI, multiple Pilates groups, Rosemary club, British Legion, local amateur dramatic association SHADDO and the Parish Council. It is open for public hire and is extensively used for functions, parties, wedding receptions and events by individuals and organisations from within the local area and further afield. Hall usage can be seen on the availability page of the hall website www.shiplakehall.com
How did you identify a need in the community for your project or service?	The hall trustees are required through the deed of trust to maintain and provide the hall for the benefit of the local community. This project is the latest in a series of major capital investments designed to protect and enhance this valuable community asset and secure its long term future.
What sustainable and/or energy saving measures does your project include or offer?	The 2013 modernisation project implemented many of the recommendations of the 2012 energy audit (attached) including boiler rationalisation, extensive extra insulation, energy efficient kitchen appliances, etc. The windows covered by this project were identified in that report for secondary double glazing but the frames have rotted badly over the last few years and the metal frames have rusted. Secondary double glazing would be false economy and complete replacement is now considered the optimum option.
Consultation	
What consultation have you carried out with the community or professional advisors?	The hall management committee has representatives of the major local users. We are trying to future proof the hall by a series of projects investing in both new facilities and like this one, replacing time expired pieces of the 1926 infrastructure with modern components complying with the latest standards. The photograph shows the type of rot present in the 1926 window frames. Not only are the wooden frames rotting, but the metalwork is also rusting.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	This project replaces existing 1926 original doors and windows with new units complying with the latest Building Regulations.
What new activities will take place because of this project?	No new activities will take place, but energy efficiency and security will be improved, enhancing the attractiveness and comfort level for hall users and potential users.

Garsington Parish Council	Ref	SCap\18
Play area improvements		

Total project cost	£17,478	
Amount requested	£8,739	
Organisation's contribution	£8,739	Organisation's latest bank balance £45,942
Other funding	£0	

Previous grants

2014/15 Capital £2,644 - defibrillators (yet to claim)
 2008/9 Capital £224 – goal posts
 2007/8 Capital £7,000 – community green space
 Pre-2004 Capital £28,700 – play equipment

Scoring		
New facilities or activities		
The project will add two new pieces of play equipment to the existing play area, including one item that is accessible for all.	Score	10/14
Community benefit		
The main benefit is to the children and young people in the village. As this is a large proportion of the community, we have given it maximum points.	Score	11/14
Funding the project		
They're paying the rest themselves and have the money available now.	Score	14/14
Organisation's contribution		
They've enough in reserve to cover their contribution of 50 per cent and potentially more based on the information they shared with us about their bank balances and financial commitments.	Minus	- 4
Other comments and considerations		
Consultation		
Their community led plan identified the play area as the third highest priority for improvement.		
They don't appear to have consulted the community on their choice of equipment.		
Project completion within timeframe		
The project is due to start soon but they may have to postpone this while our decision is finalised and we complete the required grant agreement.		
Financial and project management plans		
The parish council has managed various projects around the village in the past so has the necessary experience to manage this project.		
Their RoSPA inspection highlighted some existing equipment that needs attention and we aren't sure if they are repairing this at the same time.		
Other consultation comments received		
(Equalities officer – Cheryl Reeves) This application will improve access to the play area for children with disabilities through the inclusion of a basket swing.		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	31/42
	Grant	£8,739

Applicant responses

Details of the project	Garsington Recreational Ground is a wonderful asset to the community. It is located at the top of the village with fantastic views towards the Chilterns. It is located at the 'top' of the field housing the Sports and Social club and is used by many villagers as well as the families attending the Sports and Social Club and by people from surrounding communities. We aim to improve the facilities in the play area by the addition of two new items to the playground equipment. First, a city team swing. This is a basket-type swing accommodates more than one person at a time. It is excellent for all age-groups, from toddlers to moody teenagers. The second is a climbing frame, 'Jungle Climber', that is attractive to all age groups. Both pieces are different from existing equipment and will provide new challenges and experiences for our local children.
Financial statement from the organisation	No constraints at present
Statement about town/parish support	Parish Council will contribute 50%
Community benefit	
Who will benefit from your project?	This application is for playground equipment so will benefit: Local children and parents Local school children Visitors to the Sports and Social Club Children and parents from surrounding communities Special needs groups attending the local riding school stop to use the facility
How did you identify a need in the community for your project or service?	The playground is a standing item on the Parish Council agenda. We discuss the state of the play area and equipment and have frequently discussed the purchase of new/modern equipment. The Garsington Plan 2015 identified that we should investigate establishing an additional play area. A survey of local residents in Poplar Close (only possible village site), revealed a majority were against the idea. We are therefore concentrating our efforts on upgrading the existing play area.
What sustainable and/or energy saving measures does your project include or offer?	Not sure that this is applicable to this application. We have quotes from reputable firms that are approved by appropriate authorities
Consultation	
What consultation have you carried out with the community or professional advisors?	Consultation for the Garsington Plan 2015 : Q35 Which services in your opinion need improving? 197 (34%) considered 'Maintenance of Children's play area a high priority and 279 (48%) medium priority. Q37 If the Parish Council raised the tax (precept) it charges, how would you like to see it spent? (Please tick up to 3 boxes only). 105 (16%) considered 'Improving children's play facilities'.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	This project will improve existing facilities for the children on our community.
What new activities will take place because of this project?	This project will increase capacity for existing facilities and increase the range of activities young people will be able to experience in the play area.

The Merry Bells Village Hall (Wheatley)	Ref	SCap\19
Exterior repairs		

Total project cost	£34,260	
Amount requested	£10,000	
Organisation's contribution	£24,260	Organisation's latest bank balance £94,714
Other funding	£0	

Previous grants

2000/01 Capital £24,800 – redevelopment works

Scoring		
New facilities or activities		
The project will renovate the roof and exterior brickwork of the building.	Score	6/14
Community benefit		
The whole community use the hall but this work won't directly benefit users. It will however keep the building in good repair and potentially extend its life.	Score	10/14
Funding the project		
They are funding the rest of the cost and have their contribution in the bank.	Score	14/14
Organisation's contribution		
They have enough in the bank to cover their contribution of 70.81 per cent and potentially more, based on the information they shared with us about their bank balances and financial commitments.	Minus	- 4
Other comments and considerations		
Consultation		
A surveyor examined the building and recommended some internal and external works. They plan to do the internal works as a separate project in the future.		
Project completion within timeframe		
The project is due to start soon but they may have to postpone this while our decision is finalised and we complete the required grant agreement.		
Financial and project management plans		
They have build up reserves to pay for this stage and the future renovations and have experience of managing works to the building. They've managed building improvements before and have built up their reserves to help pay for this project and the future renovations.		
Other consultation comments received		
Officer recommended award levels (budget permitting):		
29-42 points – High priority - award as requested (up to 50 per cent of total cost)	Total score	26/42
15-28 points – Medium priority – award 50 - 75 per cent of requested amount	Grant	£7,500
0-14 points – Low priority - no funding		

Applicant responses	
Details of the project	General repairs and renovation to the roof and exterior walls of the building including replacing tiles, repairing flashings, re-pointing, re-decoration and other general repairs as recommended by a surveyor.
Financial statement from the organisation	This is the first stage of a series of improvements we want to make to the building. The next stage is a complete renovation of the areas available to the public to make the building more modern, more flexible and appeal to an even wider range of groups. After that we have modernisation work to complete on other parts of the building, particularly the offices.
Statement about town/parish support	The Merry Bells building is held in Trust and comprises several small offices as well as 2 rooms available for public hire. One of the offices is rented by Wheatley Parish Council and so because we are landlords to the Parish Council, we deemed it in appropriate to approach them for funding. The council is aware of and supports our need to do these works.
Community benefit	
Who will benefit from your project?	The Village Hall is used by a wide range of people including Not So Young Club, WI, Children's Ballet Classes, Yoga, Pilates, Community Church, Wheatley Society, Vegetable and Produce Association. The building also houses Wheatley Library, Wheatley Parish Council Office and Wheatley Archive Group, as well as 3 smaller offices
How did you identify a need in the community for your project or service?	We felt that no major work had been done to the building for some time and arranged for a surveyor to examine the whole building inside and out
What sustainable and/or energy saving measures does your project include or offer?	There is some insulation of pipe works, but it is more generally preventing future problems. We have a plan to renovate internally later where we intend to implement some recommendations from an Energy Efficiency Audit we had carried out.
Consultation	
What consultation have you carried out with the community or professional advisors?	We had an independent surveyor carry out a Record of Condition
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	None, but it ensures continued use of the building
What new activities will take place because of this project?	None, but it ensures continued use of the building

Dorchester Parish Council	Ref	SCap\20
Re-covering flat roof of sports pavilion		

Total project cost	£5,000	
Amount requested	£2,500	
Organisation's contribution	£2,500	Organisation's latest bank balance £103,735
Other funding	£0	

Previous grants

2012/13 Capital £15,000 – multi game area
 2009/10 Capital £3,250 - play equipment
 2006/7 Capital £14,000 – play equipment

Scoring		
New facilities or activities		
This project will replace the existing roof to allow continued use of the building.	Score	6/14
Community benefit		
Sports groups in the village will get the most benefit, but the pavilion is available to the whole community.	Score	11/14
Funding the project		
They're funding the rest themselves and the money is available now.	Score	14/14
Organisation's contribution		
They've enough funds to cover their contribution of 50 per cent and potentially more, based on the information they shared with us about their bank balances and financial commitments.	Minus	- 4
Other comments and considerations		
Consultation		
A condition survey showed the flat roof needed replacing urgently. They didn't feel public consultation was necessary.		
Project completion within timeframe		
Their start and end dates work well with our deadlines.		
Financial and project management plans		
As a parish council they're familiar with overseeing this type of project.		
They've budgeted for on-going maintenance costs but left the work until it became urgent.		
Other consultation comments received		
(Sports participation officer – Cath Dale) The roof needs doing to maintain the pavilion and keep the sports clubs participating.		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	27/42
	Grant	£1,875

Applicant responses	
Details of the project	Re-covering of the whole flat roof on the Sports Pavilion in Dorchester on Thames. All defective timbers to be replaced as part of the work.
Financial statement from the organisation	No constraints.
Statement about town/parish support	The Parish Council will provide 50% of the cost.
Community benefit	
Who will benefit from your project?	The existing users of the Pavilion will benefit, by continuing to use the facility. The main existing users are the Cricket Club (2 adult teams), the Football Club (2 adult and 2 youth teams), the Tennis Club, the Primary School and the whole community for such events as Bonfire Night, Village Fete etc.
How did you identify a need in the community for your project or service?	A condition survey was carried out on the flat roof by Mark Bristow MRICS MAPM and this identified that the flat roof requires re-covering immediately. An estimated figure of £5,000 has been made for the works, because as the report by Mark Bristow indicates, there may be additional works required to the roof timbers, other than those included in the quotes that have been provided.
What sustainable and/or energy saving measures does your project include or offer?	No special measures.
Consultation	
What consultation have you carried out with the community or professional advisors?	No public consultation necessary.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	Replacing the roof covering. Like for like.
What new activities will take place because of this project?	No new activities will take place, but it will enable the existing ones to continue.

Wallingford Sports Trust	Ref	SCap\22
Replacement changing rooms		

Total project cost	£402,074	
Amount requested	£187,074	
Organisation's contribution	£10,000	Organisation's latest bank balance £45,225
Other funding	£205,000	All other funding secured from: £50,000 WREN, £80,000 RFU, £75,000 Sport England

Previous grants

2014 Capital £100,000 – replacement changing rooms (see text below)

2011 Capital £21,600 - lights on turf pitch

We offered this applicant £100,000 towards this project in July 2014 however, they've not been able to secure all their other funding. They've applied to us again as the recent policy changes allow them to request more than £100,000. If their new application is successful we'll withdraw our previous offer.

Scoring		
New facilities or activities		
This substantial project will replace six existing changing rooms. It will increase capacity, bring them to a modern standard and making them more accessible and energy efficient. We awarded full marks in this area because of the scale of the project.	Score	14/14
Community benefit		
Various sport clubs will benefit from the changing room improvements. Because so many different sport groups will benefit we've given it extra points.	Score	12/14
Funding the project		
They have all their funding in place and have their contribution in the bank.	Score	14/14
Organisation's contribution		
They are contributing 2.49%, which their reserves can cover but their other commitments mean they can't put in more.	Minus	0
Other comments and considerations		
Consultation		
They've consulted with various professional sporting bodies to ensure the new changing rooms meet the necessary standards and have consulted their users extensively.		
Project completion within timeframe		
The project is due to start soon but they may have to postpone this while our decision is finalised and we complete the required grant agreement.		
Financial and project management plans		
They've included a business plan for the project and their general costs going forward. The committee has experience of running large improvement projects.		
Other consultation comments received		
(Equalities officer – Cheryl Reeves) Excellent to see that the group changing rooms will meet Sport England standards, providing an accessible facility. I would recommend checking guidance on the provision of a unisex changing room and WC, the baby changing facility and disabled parking.		
(Sports participation officer – Cath Dale) Wallingford Sports Park qualifies as a tier one facility in the leisure facilities strategy making it a high priority so we would strongly support this development.		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	40/42
	Grant	£187,074

Applicant responses	
Details of the project	The provision of a single storey block based on the existing changing rooms but with an expanded footprint that will have 6 new changing rooms, with independent showers and toilets, all of which will be to Sport England and National Governing Body (NGB) standards and accessible for the ambulant disabled, with separate, dirty (rugby/football) and clean (hockey/squash) external accesses. In combination with the separate, existing, two changing room block for senior football, this will enable the Sports Park to cater for the various combinations required throughout the week-ends and evenings. As an integral part of the complete project, the existing toilets and ladies changing room/showers will also be refurbished so as to provide separate toilets for community and social activities, including an accessible, disabled unisex WC with baby changing facilities, which will make the main hall and function rooms more attractive to a wider range of community organisations
Financial statement from the organisation	Within the bank balance(s) total, the sinking fund for the next resurfacing of the AWP currently stands at £20,711k (towards an estimated final cost of £170,000). Outstanding invoices at 30/10/2015 - £10,295 2015/16 sinking fund contribution - £10,000. Therefore available liquid funds at 30/10/2015 - £4,219. Wallingford Sports Trust has already spent a total of £13,946 on architects and planning fees and another £3,310 on VAT advice, not included in the project costs above.
Statement about town/parish support	Wallingford Town Council are not in a position to provide financial support but have, nevertheless, given their support in principle for the project - see attached letter as part of evidence of consultation - page 5.
Community benefit	
Who will benefit from your project?	The main beneficiaries (of the 2500 weekly footfall) will be those who play rugby, hockey, football and, to a lesser extent tennis, particularly junior, female and disabled participants, including hirers of the All Weather Pitch (AWP) and the community groups who use the Pavilion, such as Styleacre and the Baby Sensory group who, now, have no accessible toilet or baby changing facilities. Other beneficiaries include overnight campers during the summer months, such as Bunkfest.
How did you identify a need in the community for your project or service?	The 3 major users (rugby, hockey and football clubs) have identified in their Development Plans the lack of adequate and appropriate changing facilities as an inhibitor in growing and diversifying participation. The existing shared, multi-use changing rooms, showers and toilets do not comply with Sport England's and the various individual NGB's requirements and current legislation. The bottom up requirement has been analysed on a day-to-day basis to determine the total number of changing rooms required.
What sustainable and/or energy saving measures does your project include or offer?	To minimise ongoing operational costs and use of resources by: re-use of materials from demolition of existing changing rooms; use of construction timber from managed sources; all new construction to 'excellent' BREEAM standards; appointment of local builder and use of locally sourced new materials to minimise impact of travel; use of water efficient showers and toilets; use of timed, low energy lighting; use of timed basin taps.
Consultation	
What consultation have you carried out with the community or professional advisors?	Representative Trustees of 1800 members of the clubs - see Business Plan. The principle users, the clubs themselves. The local community as represented strategically by the Town and District Councils. Community users such as pay-to-play footballers and schools who use the AWP (in respect of the changing rooms) and community organisations who use the Pavilion (in respect of the disabled WC and baby changing facilities). Sporting National Governing Bodies (NGBs).
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	Replacement of 1970s changing block with 5 poor condition multi-sport, sub-standard changing rooms, shared toilets and showers with: 6 new changing rooms, with independent showers and toilets, all of which will be to Sport England and NGB standards and accessible for the ambulant disabled; first aid/physio room with qualified on site expertise available for all; separate toilets for community and social activities, including a disabled unisex WC with baby changing facilities.
What new activities will take place because of this project?	Release the full potential of the Sports Park for: retaining active participation in junior sport during teenage years by improving the 'offering' where the drop-off rate is highest, as other attractions come into young lives; attracting more adult and disabled participation for male and female sport in line with population growth in the area; offering more attractive venue for social and community organisations, particularly for mothers and babies and for the disabled.

Didcot All Saints' Church PCC	Ref	SCap\28
Rebuilding a boundary wall restoration		

Total project cost	£17,640	
Amount requested	£7,070	
Organisation's contribution	£7,070	Organisation's latest bank balance £89,200
Other funding	£3,500	Of which is all secured from: OCC Big Society fund

Previous grants

2010/11 Capital £100,000 – youth and community centre

2006/7 Capital £189,295 – youth and community centre

Scoring		
New facilities or activities		
The project will rebuild a 24 metre section of boundary wall between the public footpath and churchyard on the church land. Rebuilding the wall will not allow any activities to take place or offer any facilities to the community.	Score	1/14
Community benefit		
The project doesn't offer any benefit to the community.	Score	1/14
Funding the project		
They've secured all the other funding, including their contribution but haven't mentioned any insurance payments towards the cost. Their insurance may cover the work, as it's needed because of vandalism.	Score	12/14
Organisation's contribution		
They've enough in the bank to cover their contribution of 40.8 per cent and potentially more, based on the information they shared with us about their bank balances and financial commitments.	Minus	- 4
Other comments and considerations		
Consultation		
Their latest quinquennial inspection in 2013 recommended work to the wall. They ran a four-week public consultation on the proposed work, but didn't receive any responses.		
Project completion within timeframe		
Their start and end dates work well with our deadlines.		
Financial and project management plans		
They state the damage was caused by vandalism but don't mention any insurance claims to rectify the damage or how they will prevent further vandalism in the future.		
Other consultation comments received		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	10/42
	Grant	£0

Applicant responses	
Details of the project	We are seeking a contribution towards the costs of rebuilding and restoring the boundary wall between the public footpath and the churchyard. We are not seeking funding for the repair element of the project. The damage has been caused by vandalism, which has resulted in loss of coping stones and by earth movement which has caused a serious movement crack, together with collapse of the wall. The recommendation of the architect who conducted the Quinquennial Inspection in August 2013 is that the section of the wall should be rebuilt and the coping stones replaced at estimated costs of £10,000 and £8,000 respectively. The work includes rebuilding 24 metres of wall to be topped with new coping stones and concrete capping.
Financial statement from the organisation	The PCC has £82,000 in the CBF Church of England Deposit Fund. Much of this is earmarked for structural repairs and improvements to the church building, including a crack in the nave/bell tower wall, internal lighting, a new sound system, DDA compliant toilet and improvements to the servery. £14,000 of this is in a restricted fund 'ring-fenced' for churchyard expenses which include a contribution towards the cost of the boundary wall and essential equipment replacement/maintenance.
Statement about town/parish support	We have not approached Didcot Town Council for support for this particular project because we are seeking Council Grant Aid towards the costs of new lighting for a pathway within the Church grounds that is used by members of the public to gain access to the new Didcot Youth and Community Hall.
Community benefit	
Who will benefit from your project?	The section of the wall in question rebuilding provides the boundary between the churchyard and a public path (not a designated footpath). This is a frequently used public pathway leading to Great Western Drive that provides access to a recreation ground and adjoining housing estate. It is the most commonly used route used by children attending Manor Primary School. In undertaking this work the overall appearance of the circa 85m wall will be greatly enhanced.
How did you identify a need in the community for your project or service?	In terms of community need it is first and foremost the recognition by All Saints' Church PCC that this access route should remain safe and viable for the public who use it.
What sustainable and/or energy saving measures does your project include or offer?	Wherever appropriate sustainable materials will be used. For example existing stones will be re-used if suitable and undamaged. All stonework will be secured with lime mortar and although not part of this funding application, the extensive re-pointing of those sections of the wall undergoing repair rather than new build, will be done using lime mortar.
Consultation	
What consultation have you carried out with the community or professional advisors?	In order to obtain Faculty approval from the Diocese of Oxford for the work to be undertaken there was a requirement for 4 weeks of public consultation. A Faculty was granted in July 2015. A copy of the consultation notice and extract from the Quinquennial Report are attached.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The project will replace existing structures but in doing so will both render them safe and significantly improve the appearance of an area used by the public.
What new activities will take place because of this project?	Whilst no new activities are planned as a result of this project, a public access will be maintained and improved.

Harpden Cricket Club	Ref	SCap\34
Astroturf surface, pitch covers and roller engine		

Total project cost	£12,546	
Amount requested	£6,273	
Organisation's contribution	£6,273	Organisation's latest bank balance £10,257
Other funding	£0	

Previous grants

(John Hodges trust received £11,200 towards works cricket facilities in 2013/14)

Scoring		
New facilities or activities		
The project will provide a new astroturf surface for their training nets and pitch covers. It will also replace the engine in their roller.	Score	11/14
Community benefit		
The cricket clubs using the grounds are the main beneficiary.	Score	6/14
Funding the project		
They are paying the rest of the cost themselves and have their contribution in the bank.	Score	12/14
Organisation's contribution		
Their current balances are just enough to cover their contribution of 50 per cent. Based on the information they shared regarding their other financial commitments they can't fund much beyond this.	Minus	0
Other comments and considerations		
Consultation		
Looking at the information provided both a local league and a professional advisor suggested the pitch covers as a priority. Henley Cricket Club juniors asked for the astroturf and their maintenance engineer suggested replacing the roller engine.		
Project completion within timeframe		
The project is due to start soon but they may have to postpone this while our decision is finalised and we complete the required grant agreement.		
Financial and project management plans		
The club is well established and the management committee is used to purchasing and maintaining equipment for the club.		
Other consultation comments received		
(Sports participation officer – Cath Dale) Both the league and an independent advisor states pitch covers are needed and if they don't comply they may not be allowed in the league. Therefore it's a priority to get it completed and I support the suggested award.		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	29/42
	Grant	£6,273

Applicant responses	
Details of the project	The freeholder of the cricket ground, the John Hodges' Trust for Harpsden Hall, undertook three different projects in 2013/4, totalling £197,500. These were: 1) The construction of a new cricket square. SODC contributed £11,200 towards a total cost of £45,602. Your Project reference: 990. 2) Flattening the whole cricket playing area to allow the new square to be located 15 metres further away from both the adjacent road and Henley Golf Club car park. This project was required for Health and Safety reasons. 3) Extend and renovate the pavilion, bringing it up to modern standards. Given the superb facility that these projects created, Harpsden Cricket Club now want to enhance some of the other facilities with three items of expenditure: 1) A new astroturf cricket practice net 2) Cricket Pitch rain covers 3) A new petrol engine for the cricket square roller which is 44 years old.
Financial statement from the organisation	Our current balance is just over £10,000 and our financial commitments between now (November 2015) and the start of next season (April 2016) are about £2,000. We will not receive any revenue before April 2016. We always aim to maintain a minimum balance of £2,000 for contingencies. The contribution of just over £7,000 is the maximum the committee feels able to make. Please see the attached cash flow forecast which accompanies the attached bank statement.
Statement about town/parish support	We are outside the boundaries of the area of the Henley Town Council and hence would only be able to apply to Harpsden. The Harpsden Parish Council doesn't have the funds for a project such as this.
Community benefit	
Who will benefit from your project?	The groups that will benefit include: 1) Harpsden Cricket Club (and their opponents) 2) Henley Cricket Club Juniors (and their opponents), including Henley Girls, who between them use the ground around 40 times p.a. 3) A local Company (and opponents) who use the ground about 8 times p.a. 4) Other lessees (and opponents) who use the ground about 6 times p.a. 5) Local Residents (for cricket practice) - very regular
How did you identify a need in the community for your project or service?	The members of Harpsden Cricket Club, the committee of Henley Cricket Club Juniors and opposing cricket clubs have helped us to identify the need for these items. Significant community consultation was undertaken for the three projects completed by the freeholder in 2013/4. The items of expenditure for this project were also identified through this earlier consultation but it was felt that the other projects needed to be completed first.
What sustainable and/or energy saving measures does your project include or offer?	The principal environmental aspect behind this application is the new engine for the roller. The main benefits of the new petrol engine are that the exhaust is less damaging to the environment and the roller operator (being a modern petrol engine) rather than a 44 year old diesel engine and that the engine is considerably less noisy which would benefit local residents as the roller is often used early on week-end mornings.
Consultation	
What consultation have you carried out with the community or professional advisors?	1. The astroturf net - the committee of Henley CC Juniors 2. The covers - Wilson Carlilse, provider of professional advice to Cricket Clubs on cricket squares. The Morrart Chilterns League recommended covers as a top priority. 3. The roller - independent specialist, Mick Williams, who has been servicing cricket rollers for 40 years. He recommended the replacement of the current engine as our current one is coming to the end of its natural life.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The project will: 1. Create an additional net facility for practice. There is significant demand for practice net facilities from both Harpsden Cricket Club and Henley Cricket Club Juniors. Having already bought a moveable net, we now only require the astroturf surface. Local residents will also benefit. 2. There is a significant and immediate risk that the engine fails - the new engine removes this risk 3. The new covers will improve existing playing surfaces.
What new activities will take place because of this project?	1. The current facilities limit the capacity for training sessions. The new astroturf net will increase this capacity. 2. The new engine for the roller will ensure that we are able to continue producing up to 80 cricket pitches a year. 3. The covers will increase the number of matches that can be played in periods of wet weather.

Allsorts Preschool (Brightwell-cum-Sotwell)	Ref	SCap\44
Garden improvements		

Total project cost	£8,345	
Amount requested	£4,173	
Organisation's contribution	£4,093	Organisation's latest bank balance £27,426
Other funding	£79	All secured from a local donor

Previous grants

No previous funding

Scoring		
New facilities or activities		
The project will improve the existing garden by providing shade/rain cover.	Score	8/14
Community benefit		
The children (and staff) at the preschool are the only beneficiaries of this project.	Score	6/14
Funding the project		
They're putting in most of the balance themselves, with a small donation from a third party.	Score	14/14
Organisation's contribution		
They have enough in their account to cover their contribution of 49.04 per cent and have explained why they can't give more in the financial information they've shared with us.	Minus	0
Other comments and considerations		
Consultation		
They've consulted staff, parents and professionals. They also refer to third party research that supports outdoor play.		
Project completion within timeframe		
Their start and end dates work well with our deadlines.		
Financial and project management plans		
They've recently completed the first phase of work on the garden so have experience of managing this type of project.		
Other consultation comments received		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	28/42
	Grant	£3,130

Applicant responses	
Details of the project	Research by the Forestry Commission has shown that lessons and activities within an outdoor setting appear to have a beneficial effect for children with emotional or behavioural problems. We wish to create a safe, exciting and stimulating "natural learning environment" for the preschool children. Last year the garden was made partly safe with a soft playing surface to replace the concrete slabs. This was phase 1. Phase 2 is to provide shade and rain cover in order to extend the learning time in the garden, and to make the existing tired garden a much more joyful place to learn and play. The quality of the garden will improve for both the children and the local wildlife, and enhance the biodiversity by improving the wildlife habitats.
Financial statement from the organisation	We have an obligation to hold several months of running costs as reserves in the bank. The preschool uses fundraising to cover costs that are not able to be met by government funded hours and fees. This year we have ring fenced £1400 for these costs from the fundraising account to cover a forecast shortfall in income.
Statement about town/parish support	The Parish council gave £500 in 2013 towards the garden project. We have since requested further funding, but we were not at a stage to proceed so the grant was not awarded. We intend to apply for more funding but the deadline for the next round is after 27th Nov. We have continuously benefitted from the village community association however, who have given us a total of £600 since 2014.
Community benefit	
Who will benefit from your project?	The garden will be for the use of all the children in the local community who attend Allsorts preschool. Allsorts has been providing the children of our small village with an excellent early years experience for 40 years. Allsorts is the only centre of its type for childcare of preschool aged children in our village so we have a broad spectrum of children that attend, including children from more deprived backgrounds.
How did you identify a need in the community for your project or service?	A survey of all preschool parents in 2014 showed the need for a garden more fit for purpose. The current garden was deemed inadequate and unsafe in parts. This was done through paper based and electronic surveying (paper based responses available upon request). Feedback from teaching staff also shows it is difficult to stimulate the children within the current outdoor space, and the garden is currently a wasted opportunity.
What sustainable and/or energy saving measures does your project include or offer?	All the timber used will be FSC approved, the rainwater runoff from the outdoor classroom will be collected and used to water plants, and there will be a green roof on the shed. Also the planting will be naturalistic and insect friendly, the play materials will be upcycled, and there will be living structures made from willow. Teaching in the garden will focus on sustainability and their footprint in the world.
Consultation	
What consultation have you carried out with the community or professional advisors?	3 designers who specialise in creating natural learning environments were approached, and Greenstone were asked to create a concept for the garden. Greenstone used the Pinterest mood board created by the parents through consultation as inspiration for their design. Throughout the process the parents have shown continued support and enthusiasm with fundraising towards the overall £20k target.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The project will improve the existing garden by creating a new outdoor classroom. The project adds shelter and shade. The garden currently has no reference to wildlife, conservation, seasonality, sustainability or the joy of being outside. The new additions of a willow tunnel, a grass mound, a green roof to the shed, the sensory rich planting and the exploration pathway will all address these points. Waterproofs will mean the children can play outside every day.
What new activities will take place because of this project?	The outdoor classroom and waterproofs will mean there will be an outdoor activity planned for every day. The garden will provide an inspiring environment to aid transition for the older children to big school, and will mean age groups can be separated out. The staff are undertaking forest school training, the idea being to base some of the sessions in our own garden, giving the children ownership and responsibility for their environment and actions.

Little Milton Parish Council	Ref	SCap\45
Three defibrillators		

Total project cost	£4,746	
Amount requested	£2,373	
Organisation's contribution	£2,373	Organisation's latest bank balance £23,428
Other funding	£0	

Previous grants

2003/4 Capital £unknown – multi game area

Scoring		
New facilities or activities		
The community will have access to three new defibrillators in the village.	Score	14/14
Community benefit		
The whole community can benefit from this life saving equipment.	Score	14/14
Funding the project		
They are funding the rest and have their contribution in the bank.	Score	14/14
Organisation's contribution		
They've enough in the bank to cover their contribution of 50 per cent. Based on the information they shared regarding their other financial commitments they're limited in how much they can give to this project.	Minus	- 2
Other comments and considerations		
Consultation		
They've consulted with the local ambulance service, who support installing community defibrillators where possible. They are also reacting to a recent incident in the village.		
Project completion within timeframe		
Their start and end dates work well with our deadlines.		
Financial and project management plans		
They've considered the ongoing maintenance and training in their future budgets and have recognised that for the project to work they'll make the community aware of the machines.		
Other consultation comments received		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	40/42
	Grant	£2,373

Applicant responses	
Details of the project	Project aim is to install and then maintain three defibrillators located at sites across the village so as to provide immediate assistance to anyone suffering a Sudden Cardiac Arrest. Three has been determined to be the optimum number required to cover a village of our size, having consulted the ambulance service and appropriate advisory publications.
Financial statement from the organisation	The estimated end of year balance (March 2016) is currently forecast at £13,700, excluding any public donations to this project. This level of reserve is considered adequate but not excessive by the Parish Council to cover future contingencies eg. car park maintenance. The expected balance is in line with the recommended level of reserves of 1 x precept which the parish council would wish to adhere to.
Statement about town/parish support	The Council passed a resolution in support at the Council meeting on 11th November 2015.
Community benefit	
Who will benefit from your project?	This project will benefit all residents within Little Milton plus visitors to the village. Sudden Cardiac Arrest can occur at any age and to anyone. The defibrillators will be positioned close to where larger groups of people are to be found in the village, namely the village hall/recreation ground, the pub and the school.
How did you identify a need in the community for your project or service?	Heightened awareness, plus the availability now of automatic defibrillators, triggered a study into the feasibility of the project. The local community has been involved and many people are currently actively raising funds. There has been strong support throughout the village. Installing defibrillators is also part of the ambulance service's strategy.
What sustainable and/or energy saving measures does your project include or offer?	Not applicable
Consultation	
What consultation have you carried out with the community or professional advisors?	Consulted ambulance service who strongly support defibrillator projects - 'We would like to see that wherever you are, you are never more than a few minutes from a public access defibrillator. Also researched widely on the internet to determine effectiveness of such a project and the probability of a sudden Cardiac Arrest occurring in our community. A recent incident when a man collapsed outside our local pub also highlighted the issue.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	Local response to a Sudden Cardiac Arrest incident before ambulance can be on the scene.
What new activities will take place because of this project?	Volunteers will be offered training in the use of a defibrillator and also CPA, which will increase awareness throughout the community.

Watlington Parish Council	Ref	SCap\48
Play area improvements		

Total project cost	£19,996	
Amount requested	£9,998	
Organisation's contribution	£7,998	Organisation's latest bank balance £119,167
Other funding	£2,000	All unsecured pending decisions from: £500 Doris Field Trust £1,500 Washington Public Charities

Previous grants

2008/9 Capital £106,759 – play area
 2003/4 Capital £129,642 – pavilion
 2000/1 Capital £50,000 – millennium green

Scoring		
New facilities or activities		
The project will replace the existing play area that's reaching the end of its life with more engaging equipment for young children. The list of items they're installing doesn't appear to include accessible play equipment.	Score	10/14
Community benefit		
The main benefit is to the young children in the village. As this is a large proportion of the community, we have given it maximum points.	Score	11/14
Funding the project		
They have their contribution in the bank and could cover any shortfall if they don't secure all £12,000 they have applied for elsewhere.	Score	10/14
Organisation's contribution		
They've enough to cover their contribution of 40 per cent. Based on the information they shared with us about their bank balances and financial commitments the amount they can contribute to this project is limited.	Minus	0
Other comments and considerations		
Consultation		
They identified the need to keep and update play areas in their neighbourhood plan. They also consulted specifically on the project with children and parents, which guided their choice of items.		
Project completion within timeframe		
Their start and end dates work well with our deadlines.		
Financial and project management plans		
As a parish council, they are familiar with managing this type of project.		
Other consultation comments received		
(Equalities officer – Cheryl Reeves) It's a shame that the applicant has not chosen any inclusive play equipment. The consultation feedback seemed to suggest that some form of swing would be popular. With this in mind consideration could be given to adding an inclusive swing. (I notice that their chosen supplier have a timber team swing).		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	31/42
	Grant	£9,998

Applicant responses	
Details of the project	We plan to replace the existing play equipment in our small park, known as the Paddock, with a new set of equipment. The equipment has long exceeded its life expectancy, is rotten and unsafe and some elements have had to be removed already, so this is a matter of urgency. The Paddock is a beautiful garden so it is important that the new equipment looks natural and fits the setting. Although we have a larger park and play area in town already, the Paddock is used by very young children and is a more creative area for free play rather than a standard play park. It provides a valuable safe space for young children to play and explore. Play areas have been identified by our residents as one of their most valued local services and the Paddock park will fall into disuse if the equipment is not replaced imminently.
Financial statement from the organisation	As at 31 March 2015, £41,003.00 of Parish Council accounts were in earmarked reserves. In addition, due to SODC and OCC cuts the Parish Council has increasing demands on its finances for example street cleaning (SODC's grant is to be cut in 2016/17), renovation to our Pavilion, potential support for the Children's Centre and Youth Club, bus services and our Neighbourhood Plan. We can provide further details of these commitments if required.
Statement about town/parish support	This is a Parish Council project and the Council will be funding part of it and organising further fundraising and further grant applications to meet the full cost.
Community benefit	
Who will benefit from your project?	Children of all ages use this play area. It provides a safer, smaller, more central alternative to the main town play area for younger children, and is also used by older children and as a meeting place for teenagers. All members of the community use the Paddock for walking, exercise, games, picnics and summer parties. It is an important central space in our town and the play area is an integral part of that function.
How did you identify a need in the community for your project or service?	In our Neighbourhood Plan survey on local services, "Keep the play areas open or create new areas" was the third most popular priority out of nine, above health services, library and broadband. The disintegration of the current play area has been widely discussed on our Facebook page, attracting comments including: "We love this play area, hopefully more exciting equipment can replace the rotten pieces" and "This is awful! The play area is used every day."
What sustainable and/or energy saving measures does your project include or offer?	We wanted the play equipment to be made primarily of natural materials in order to preserve the beauty of the area in which it is situated. We only approached suppliers who use responsibly sourced timber. Playdale are members of TRADA (the Timber Research and Development Association) and use only pine from managed forests.
Consultation	
What consultation have you carried out with the community or professional advisors?	We conducted a preliminary survey of children and parents attending our Children's Centre and from a selection of classes at the primary school. Results of this survey are attached. We also intend to take the detailed plans back to these groups to get their feedback on the playground design at a later stage. The results of this future exercise will be available in due course if required.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The current wooden play equipment is rotting and will have to be removed entirely if it is not replaced. This would remove one of only two play spaces in our town. The new proposed equipment will be a far more interesting and creative offering for young children rather than replicating the 'standard' play equipment in our larger park.
What new activities will take place because of this project?	The new play equipment will provide new, creative and innovative play. It will be an entirely different space than the large play park, stimulating children with sensory and physical activities.

Horspath Parish Council	Ref	SCap\49
Two defibrillators		

Total project cost	£2,764	
Amount requested	£1,382	
Organisation's contribution	£691	Organisation's latest bank balance £53,055
Other funding	£691	All of which is secured from: Horspath Stone Pit Trust

Previous grants

No previous funding.

Scoring		
New facilities or activities		
The community will have access to two new defibrillators in the village.	Score	14/14
Community benefit		
The whole community can benefit from this life saving equipment.	Score	14/14
Funding the project		
They've secured a grant towards the cost and have their contribution in the bank.	Score	14/14
Organisation's contribution		
They've enough in the bank to fund their contribution of 25 per cent and potentially more, based on the information they shared with us about their bank balances and financial commitments.	Minus	- 4
Other comments and considerations		
Consultation		
They've consulted Horspath Cricket Club and Cycle Speedway Club but don't seem to have consulted the general community.		
The ambulance service supports installing community defibrillators.		
Project completion within timeframe		
Their start and end dates work well with our deadlines.		
Financial and project management plans		
As a parish council, they are familiar with managing a project like this.		
Other consultation comments received		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	38/42
	Grant	£1,382

Applicant responses	
Details of the project	To purchase two defibrillators for the village.
Financial statement from the organisation	None
Statement about town/parish support	We are the Parish Council
Community benefit	
Who will benefit from your project?	The sports clubs and the community in general
How did you identify a need in the community for your project or service?	We do not currently do not have a defibrillator and there is currently widespread publicity that we should have one.
What sustainable and/or energy saving measures does your project include or offer?	They are battery operated
Consultation	
What consultation have you carried out with the community or professional advisors?	Wide consultation with Horspath Cricket Club and Cycle Speedway Club.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	No new facilities. It is a safety improvement.
What new activities will take place because of this project?	None

Marsh Baldon Parish Council	Ref	SCap\50
One defibrillator		

Total project cost	£2,020	
Amount requested	£1,000	
Organisation's contribution	£1,020	Organisation's latest bank balance £14,719
Other funding	£0	

Previous grants

No previous funding.

Scoring		
New facilities or activities		
The community will have access to a new defibrillator in the village.	Score	14/14
Community benefit		
The whole community can benefit from this life saving equipment.	Score	14/14
Funding the project		
They are funding the rest and have their contribution in the bank.	Score	14/14
Organisation's contribution		
They've enough in the bank to fund their contribution of 50.50 per cent and potentially more, based on the information they shared with us about their bank balances and financial commitments.	Minus	- 4
Other comments and considerations		
Consultation		
The project started after a consultation with the village on how to use an old phone box and this was the preferred option.		
The ambulance service supports installing community defibrillators		
Project completion within timeframe		
Their start and end dates work well with our deadlines.		
Financial and project management plans		
As a parish council, they are familiar with managing this type of project.		
Other consultation comments received		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	38/42
	Grant	£1,000

Applicant responses	
Details of the project	We would like to install a defibrillator into the unused BT phone box on the village green of Marsh Baldon, at the heart of the village. The ambulance service is stretched to its limit. The chance of survival after cardiac arrest decreases by 10% for every minute that an appropriate electrical shock is not administered. The response time target for South Oxfordshire is for 75% life threatening calls to be responded to within 8 minutes. Even if this target is met it puts those who are in cardiac arrest at a significant time disadvantage; and those 25% who do not receive such a rapid response even more so. This device is lifesaving. A defibrillator within easy reach would improve the time taken for a shock to be administered and save a life. The intention is to install a defibrillator with auditory and video commands, overcoming any language barriers.
Financial statement from the organisation	None
Statement about town/parish support	Yes. The money currently promised to the project has been collected from the community. The Parish council and Baldons Events Committee have said they will make a contribution but there will be a shortfall. Some costs are anticipated for restoring the phone box, but this will be kept to a minimum by the use of volunteers though the cost of materials has to be raised.
Community benefit	
Who will benefit from your project?	The entire community - plus anyone visiting for the day. We have a population of @650 for the villages of Marsh Baldon, Toot Baldon and Nuneham Courtenay. We have a variety of annual events including the Baldon's Feast which attracts large number of visitors. Anyone could potentially benefit - sudden cardiac arrest can occur to old or young, and bereavement affects a much wider number of people.
How did you identify a need in the community for your project or service?	The parish council suggested the defibrillator as a use for the phone box. Many other villages in South Oxfordshire have a defibrillator installed. There was community consultation (see below).
What sustainable and/or energy saving measures does your project include or offer?	No energy saving measures
Consultation	
What consultation have you carried out with the community or professional advisors?	The BT phone box is a much loved feature of the village and it was suggested 3 years ago that a new use should be found. The idea was taken to the community via village email, social media and the village Newsletter and met with nothing but support. The Community Heartbeat Trust outlined the defibrillators available and support the project. Fund raising has already started and the generous donations indicate the level of support.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	There is currently no defibrillator in the area - the nearest is Garsington or Long Wittenham.
What new activities will take place because of this project?	We will train the community in the use of the defibrillator. This will also give us the opportunity to run basic life support workshops and invite people to learn these skills. The intention is to take this to the village school as well and teach the children these lifesaving skills. These skills are taught in European schools as a matter of course.

Warborough Parish Council	Ref	SCap\51
Refurbishment of tennis courts		

Total project cost	£28,334	
Amount requested	£14,167	
Organisation's contribution	£3,000	Organisation's latest bank balance (taken from latest accounts March 15) £35,061
Other funding	£11,167	All of which is secured from the local tennis club (SWATA)

Previous grants

2013/14 Capital £25,121 - memorial hall works
 2005/6 Capital £5,680 – memorial hall works
 1999/2000 Capital £23,200 – memorial hall works

Scoring		
New facilities or activities		
The project will resurface two tennis courts and replace the surrounding fence. It will also improve accessibility to the courts for wheelchair users as they are widening the access gate.	Score	9/14
Community benefit		
The only benefit is to members of the local tennis club, which anyone can join. The project will improve access for those with mobility issues.	Score	8/14
Funding the project		
All their funding is secure through their contribution and the large amount they are getting from the local tennis club.	Score	14/14
Organisation's contribution		
They've enough in the bank to cover their contribution of 10.59 per cent. They've limited their contribution as the tennis club were going to lead the project until they realised they needed to own or lease the land. As there is no formal lease in place the parish council took on the project as the land owner.	Minus	- 4
Other comments and considerations		
Consultation		
They state there was an extensive consultation carried out in the village when they built the courts, but there's no new evidence of local support except the club's membership of over 200 people.		
Project completion within timeframe		
The project is due to start soon but they may have to postpone this while our decision is finalised and we complete the required grant agreement.		
Financial and project management plans		
They've included a thorough project plan that covers how the tennis club will maintain the courts and will budget for renewal in future years.		
Other consultation comments received		
(Equalities officer – Cheryl Reeves) The application will improve access to the courts for people with disabilities by increasing the width of the approach path to 1.2mtrs, the inclusion of a path from the parking area and gate into the tennis courts that is wide enough for wheelchairs.		
(Sports participation officer – Cath Dale) I'd question how community friendly it is and open for all with the annual fee. Infrequent players who play a few times a year may not want to pay an annual subscription and so don't play tennis. However they did state the subsidised some coaching sessions.		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	27/42
	Grant	£10,625

Applicant responses	
Details of the project	To resurface two tennis courts with macadam surface dating from 1996 which have reached the end of their life and are increasingly difficult to remain in a safe and playable condition. Also to replace the fencing which has reached the end of its design life. The courts are situated on parish land and are administered on behalf of the council by SWATA (Shillingford and Warborough Tennis Association). The new facility will have wheel chair access and use is open to all parish residents and a limited number of players from other parishes in return for an affordable annual subscription. A copy of the detailed works is attached as the 'Project Plan'.
Financial statement from the organisation	(provided by SWATA not the parish council) It is necessary to provide for annual expenses (insurance, possible LTA affiliation, court maintenance), the short term need to fund coaching in case of financial need and build a 'sinking fund' for future refurbishment of the courts.
Statement about town/parish support	Yes - £3000 secured
Community benefit	
Who will benefit from your project?	The tennis courts are available to all residents in return for an affordable annual subscription. All social groups and ages play and SWATA, the voluntary organisation which organises maintenance, runs tournaments and organises village social and fundraising events on behalf of the Parish Council and has currently over 200 members. There are regular 'open' sessions and a number of coaching groups, sometimes subsidised in case of need.
How did you identify a need in the community for your project or service?	When the courts were first built there was an extensive consultation of the whole village which voted overwhelmingly to support the original project. Interest has continued and the number of subscriptions rises year on year. The current refurbishment is considered necessary to ensure continued and safe use of the courts.
What sustainable and/or energy saving measures does your project include or offer?	There is no lighting and it is intended that sustainable materials will be used where possible in construction.
Consultation	
What consultation have you carried out with the community or professional advisors?	It has not been considered cost effective to get inspections other than from prospective contractors as previous consultations with for example, maintenance contractors (who do not do resurfacing), visual inspection and benchmarking against recommended design lives for such facilities have confirmed the need for refurbishment. Next year, it will be 20 years from original construction which is considered very good (LTA recommendation is 7 years). Please see attached quotations for detail.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The project is essentially a like for like replacement as it is considered that additional facilities e.g a third court would not be warranted unless there was a substantial increase in population of the village. It is intended to improve the wheelchair access by improvement of the approach path and gates. Courts have reached the end of their design life and the facility would fall out of use if the project did not go ahead.
What new activities will take place because of this project?	It will essentially allow existing activities to continue but with the growth of interest in short tennis it is expected that usage will increase.

Goring Heath Parish Council	Ref	SCap\56
Play area improvements and purchase a defibrillator		

Total project cost	£20,293	
Amount requested	£9,575	
Organisation's contribution	£3,500	Organisation's latest bank balance £18,034
Other funding	£12,000 (£4,782 more than they need)	All £12,000 is pending decisions from: £6,000 Wren £6,000 Awards for All

Previous grants

No previous funding

Scoring		
New facilities or activities		
The project will improve and expand the existing play area and give the community access to a new defibrillator in the village.	Score	12/14
Community benefit		
The play area improvements will benefit all the children in the village and the defibrillator could benefit the whole community.	Score	11/14
Funding the project		
They've applied elsewhere for grants totalling £12,000, which, if successful would mean they only need £4,793 from us.	Score	10/14
If this happens, we will reduce our grant proportionately to reflect their other funding.		
Organisation's contribution		
They've enough in their bank to cover their contribution of 17.25 per cent. Based on the information they shared with us about their bank balances and financial commitments they can't contribute much more to the project.	Minus	0
Other comments and considerations		
Consultation		
They've not consulted the community on their plans for the play area and defibrillator. They did talk to other parish councils about installing a defibrillator and the local ambulance service supports this type of project.		
Project completion within timeframe		
The project is due to start soon but they may have to postpone this while our decision is finalised and we complete the required grant agreement.		
Financial and project management plans		
They've included a brief project plan, which states how they will maintain everything during the installation and in the future.		
Other consultation comments received		
(Equalities Officer – Cheryl Reeves) The application will improve access to the play area through the inclusion of grasslok surfacing, although there is only one piece of inclusive equipment proposed (gravity bowl). The applicant could consider the timber team swing as opposed to the timber junior swing.		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	33/42
	Grant	£9,575

Applicant responses	
Details of the project	<p>Remove and replace perimeter fence to comply with ROSPA requirements. Remove and replace existing swing set. Supply additional play equipment. All meeting current regulations and complying with relevant British Standards. Play equipment to suit limited footprint and be suitable for age range <12 years.</p> <p>Purchase of defibrillator and external storage cabinet for use of the whole Parish and Village Fete.</p>
Financial statement from the organisation	<p>Reoccurring costs include; Grass cutting, clerks salary, loan repayments, newsletter publication. The PC is currently driving a scheme to refurbish the remembrance memorial and to develop the un-kept ground surrounding it.</p>
Statement about town/parish support	<p>The project is originated by the Parish Council</p>
Community benefit	
Who will benefit from your project?	<p>Aimed primarily at young children of the parish the playground is open to all. It will act as a meeting place for children, parents and carers (grandparents) to meet. Available for the local Beaver group to use.</p> <p>The defibrillator: all members of the Parish, hirers and users of the Village Hall and attendees of the annual village fete. Users of the village green, sports event participants and general public.</p>
How did you identify a need in the community for your project or service?	<p>No existing amenities in the local area for young children of pre-school and primary school age. No bus service to neighbouring amenities. Residents of adjoining developments - Garton End and Heath End canvassed and fully supportive. Of 20 properties 50% have children who would use the new facilities. Potential new Housing Association development in Penny Royal (hamlet of the Parish 1 mile from the playground) aimed at retaining young local families.</p> <p>The defibrillator: general consensus of the public.</p>
What sustainable and/or energy saving measures does your project include or offer?	<p>Limited opportunity to satisfy this one. However, we are asking suppliers of equipment to utilise recycled materials.</p>
Consultation	
What consultation have you carried out with the community or professional advisors?	<p>N/A</p> <p>Defibrillator: Discussed with other Parish Councils.</p>
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>This will provide new play equipment and replace existing old equipment with new. It will also replace the existing perimeter fence with a ROSPA compliant one. It will create a usable, accessible and safe playground. Increased access to outside facilities for young children.</p> <p>The defibrillator: Essential addition to first aid equipment.</p>
What new activities will take place because of this project?	<p>New play equipment and increased capacity for use. Further opportunities to encourage children to get outside and be active! Opportunity for families to meet.</p> <p>The defibrillator: No new activities but a safe guard for existing ones.</p>

Chinnor Parish Council	Ref	SCap\57
Play area improvements		

Total project cost	£34,709	
Amount requested	£17,354	
Organisation's contribution	£6,044	Organisation's latest bank balance £774,537
Other funding	£11,311	All intended to come from S106 contributions.

Previous grants

2012/13 £220,000 - Chinnor pavilion
 2008/9 £4,531 – youth centre improvements
 2004/5 £50,000 – play area improvements

Scoring		
New facilities or activities		
This project will replace some existing equipment and will extend the play area to include provision for older children. They have included some accessible play equipment in the project.	Score	11/14
Community benefit		
The main benefit is to the children and young people in the village. As this is a large proportion of the community, we have given it maximum points.	Score	11/14
Funding the project		
They have their contribution now and plan to apply for Section 106 funding for the other £11,311.	Score	10/14
Organisation's contribution		
They can afford their contribution of 13.61 per cent and potentially more, based on the information they shared with us about their bank balances and financial commitments.	Minus	- 4
Other comments and considerations		
Consultation		
They surveyed the local schoolchildren, who showed a high preference for the new facilities. They intend to do even more consultation once the funding is in place, which seems a little counter intuitive as changing the plans could affect the project cost.		
Project completion within timeframe		
The project is due to start at the beginning of March but they may have to postpone this while our decision is finalised and we complete the required grant agreement. They might see further delays if the S106 money is not available.		
Financial and project management plans		
The parish council has managed similar projects before, including the current building project and previous play area improvements.		
Other consultation comments received		
(Equalities officer - Cheryl Reeves) The applicant refers to inclusive equipment suitable for all abilities which is good. Having looked at the equipment chosen, there does not appear to be anything for wheelchair users who have to remain in their wheelchair.		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	28/42
	Grant	£13,016

Applicant responses	
Details of the project	The play area will be extended to allow more equipment for teenagers. The area is currently for mini and junior use so this will be a new addition for a large number of our community. This will enable more of the community to enjoy the public area. The slide mound is in poor condition so will be removed allowing the younger elements of the existing play area to be joined by a trail starting easier and getting harder as the trail progresses.
Financial statement from the organisation	Currently the Parish Council are undertaking rebuild of the Community Sports Pavilion. This project will be completed in December 2015 but the above balance shows money which will be paid to the contractor, Princebuild. The contract is £1.2m. This will be used by all sports group in the area. Reserve monies are for £117869.00 for property building maintenance, machinery fund and trees, fencing, windmill and contingency funds.
Statement about town/parish support	N/A
Community benefit	
Who will benefit from your project?	It will benefit youths of all abilities as the equipment is all inclusive. It will benefit Chinnor Youth Club and the Autistic Unit within St. Andrews School. The area will be open to all and so enjoyed by many.
How did you identify a need in the community for your project or service?	Need was identified following consultations with children (under18 year) of what they would like to see in the village. Consultations were run at the Community Day at lord Williams School and also parish council Surgeries.
What sustainable and/or energy saving measures does your project include or offer?	N/A
Consultation	
What consultation have you carried out with the community or professional advisors?	We have held parish council Surgeries and the Open Community Day at Lord Williams School with year 8 students. Further consultations will take place once funding is secured.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The project will create a new facility for teenagers as the equipment on the play area extension is for teen use. We currently have fitness equipment but this would be teen play equipment.
What new activities will take place because of this project?	It will enable the Youth Club to hold sessions outdoors in the new teen area plus it will allow the Autistic Unit to enjoy the equipment during day time sessions within school hours. The equipment is all inclusive and for all abilities. It will allow local clubs for teenagers to use the area often as an outdoor facility, such as the scouts and Church groups.

Stadhampton Parish Council	Ref	SCap\59
Pavilion upgrade and sport equipment		

Total project cost	£24,895	
Amount requested	£12,445	
Organisation's contribution	£2,500	Organisation's latest bank balance £31,990
Other funding	£9,950	Of which £6,000 is secured from: £1,000 local cricket club £2,500 fireworks organisation £2,500 village hall surplus fund

Previous grants

2004/5 £10,000 – play equipment

Scoring		
New facilities or activities		
The project will bring the existing pavilion back into use as an accessible and energy efficient facility. It will also provide new equipment for community use.	Score	10/14
Community benefit		
Bringing the building back into use could benefit anyone in the community, particularly those looking to take part in sports. The equipment they are buying will benefit the sporting groups in the village.	Score	12/14
Funding the project		
They've secured all but £3,950 of their other funding, but have applied for the balance elsewhere and have their contribution in the bank.	Score	10/14
Organisation's contribution		
They can afford their contribution of 10.04 per cent and potentially more, based on the information they shared with us about their bank balances and financial commitments.	Minus	- 4
Consultation		
Their community led plan supports improving the sport provision, which would include the pavilion.		
Project completion within timeframe		
The project is due to start soon but they may have to postpone this while our decision is finalised and we complete the required grant agreement.		
Financial and project management plans		
They've set up a committee to manage the pavilion during the initial work and in the future. The parish council will pay the utility expenses for the building and the committee will raise funds locally for other maintenance expenses going forward.		
Other consultation comments received		
(Equalities officer – Cheryl Reeves) Good to see that the applicant is improving access to the pavilion for disabled people. I'd recommend looking at the Sport England guidance for pavilions, especially on ground surfaces. They should also consider providing a couple of disabled parking bays as close as possible to the entrance.		
(Energy strategy and projects officer – Heather Saunders) A low cost energy audit would be helpful to ensure that energy and water efficiency is optimised during the renovation.		
(Sports participation officer – Cath Dale) I rate this application highly as it will increase participation, generate new club facilities and also benefit the youth club.		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	28/42
	Grant	£9,334

Applicant responses	
Details of the project	Transform an existing structure on the edge of Stadhampton Village Green, currently used for storage, into an energy efficient, disabled accessible, bright and airy pavilion for the use of the village, and specifically for the Youth Club, the Football Club and the Cricket Club.
Financial statement from the organisation	none other than the normal commitments of a parish council
Statement about town/parish support	The parish council is sponsoring this application as the owner and custodian of the pavilion and village green and is fully supportive of the aims and objectives of this project. The PC have already agreed to contribute 2,500.00 but was receptive to consider further support if needed. The provision of disabled access facilities has incurred a significant increase costs and we will discuss at the next PC meeting in January 2016.
Community benefit	
Who will benefit from your project?	the Youth Club the Football Club the Cricket Club the 5 November Fireworks Organisation the whole community when used for village events
How did you identify a need in the community for your project or service?	The parish plan included a question on the building on the green, 67% of respondents wanted it refurbished for use for village clubs and societies. Various groups then identified a need for a new social and sporting facility. Through informal discussion these ideas coalesced into a specific proposal to renovate the building and raise the standard of the green to enable youth sports, football and cricket to be played.
What sustainable and/or energy saving measures does your project include or offer?	The pavilion will be insulated as far as possible in its renovation and use low energy fittings as a matter of course including loft insulation, low energy light bulbs, double glazed UPVC doors and windows.
Consultation	
What consultation have you carried out with the community or professional advisors?	The various groups have involvement from a large number of the inhabitants of Stadhampton covering across all ages and therefore there is good awareness of the project. In addition informal communication has taken place through the village magazine and formal consultation through the parish plan and 2 parish council meetings where the plans have been presented and discussed. The parish council is very supportive of the project and no objections have been raised.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	New pavilion with toilets including disabled access on the edge of the green which will benefit all users on the green during events such as village fetes. Changing rooms for sporting/cultural events. Kitchen facilities for use by all organisations and when green holds village event proper storage area for protecting village equipment such as marquees, hot water urns, tables, chairs etc. Area for storing sporting equipment, mower, roller, goal posts, footballs and nets.
What new activities will take place because of this project?	This project has already brought together members of the Football, Youth, Cricket clubs and the Fireworks committee, hence building bridges and collaboration. Contribute to the continuance of the youth club during summer months Establishment of new Stadhampton football team Establishment of new Stadhampton cricket team Make green more viable to hold events on with provision of toilet facilities eg village fete, queens 90th birthday party etc.

Long Wittenham Football Club	Ref	SCap\61
Pavilion improvements		

Total project cost	£11,220	
Amount requested	£5,610	
Organisation's contribution	£1,000	Organisation's latest bank balance £245
Other funding	£4,610	All currently unsecured from fundraising and sponsorship

Previous grants

No previous funding.

Scoring		
New facilities or activities		
The project will replace the windows, doors and external cladding to make the pavilion more energy efficient. It will also provide a new veranda for spectators in all weathers.	Score	11/14
Community benefit		
The project will specifically benefit the athletics and football clubs, but the wider community can use the building and benefit from the improvements.	Score	10/14
Funding the project		
They've identified potential funding sources, although they've yet to secure any contributions. They can't afford their contribution yet, but plan to raise it through local fundraising. The parish council aren't contributing to the work, however as they are the landlords they may have some responsibility to maintain and improve the building.	Score	6/14
Organisation's contribution		
They're contributing 8.91 per cent, which they'll raise locally and it's unlikely they could afford more.	Minus	0
Other comments and considerations		
Consultation		
Their community led plan identified developing the sports provision as a long-term goal. While they hope the work will improve the energy efficiency of the building it's not supported by an energy audit or similar report.		
Project completion within timeframe		
The project is due to start at the beginning of April but it will depend on them securing their other funding in time.		
Financial and project management plans		
They still have a large amount of funding to secure which could put the project at risk. As the parish council is their landlord and we don't have details of their lease, there is a chance that it's not the club's responsibility to carry out this work.		
Other consultation comments received		
(Energy strategy and projects officer – Heather Saunders) A low cost energy audit would be helpful to ensure that the renovation proposed is the best option given the budget available. In future, they should consider a heat pump instead of electric heating.		
(Sports participation officer – Cath Dale) They're a small club and trying to raise funds for capital improvements is hard.		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	27/42
	Grant	£4,208

Applicant responses	
Details of the project	Replacement PVC windows and door to the front of the building together with cladding of the building and the creation of a new terrace/viewing area.
Financial statement from the organisation	The club has very limited funds to be able to fund the improvements required but we intend to fundraise locally by holding various functions and approaching local businesses and other grant funders to support us.
Statement about town/parish support	We have not approached the parish council for funding as they are our landlord and they do not charge us for use of the facilities.
Community benefit	
Who will benefit from your project?	The project will ensure the pavilion is retained for the benefit of all the local community but specifically: Long Wittenham Athletics Club Long Wittenham Football Club - adult and youth teams Long Wittenham Primary School Children use the facilities as the local school playing field is not big enough for sports like running, rounders, cricket etc Long Wittenham Fun Run - use the facilities as the start and end of the 5k annual fun run
How did you identify a need in the community for your project or service?	The Wittenham Vision 2011 - the village community led plan includes an action to encourage the development of team sports at Bodkins Field which is where the sports pavilion is located. The project will ensure the facilities within the pavilion continue to be available in order to fulfil this action.
What sustainable and/or energy saving measures does your project include or offer?	The project will improve the energy efficiency of the building. The current electric heating system is expensive to run but by insulating the building with the new cladding and installing new windows and doors it will reduce the amount of energy used making the running of the building more sustainable.
Consultation	
What consultation have you carried out with the community or professional advisors?	The community led plan and subsequent Wittenham Vision consulted with all residents in Long Wittenham and identified a need to develop team sports at Bodkins Field (see attached action plan). The current pavilion is in need of improvement to increase use and retain its current users. This project is the first step towards making these improvements. Consultation has taken place with current users of the pavilion who all support this proposal.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The project is to replace windows and doors to improve energy efficiency. It will provide a new veranda that will provide shelter from the rain or sun for spectators of the sports at Bodkins Field. The pavilion is need of modernisation if sports use is to continue at Bodkins Field.
What new activities will take place because of this project?	The project is phase I of a two part project to improve the pavilion. When the whole project is complete it is hoped that new sports teams will be created and make more use of the building. These groups are ladies football and cricket teams, the village fundraising team, expand the athletics club section bringing in new activities such as archery, sprinting, javelin, discus, etc.

Benson Parish Council	Ref	SCap\65
New front doors for the parish hall		

Total project cost	£10,670	
Amount requested	£5,335	
Organisation's contribution	£5,335	Organisation's latest bank balance £392,775
Other funding	£0	

Previous grants

2006/7 £7,302 – heating at the hall
 2004/5 £3,000 – ceiling work at the hall
 2003/4 £15,000 – youth hall

Scoring		
New facilities or activities		
This project will replace the existing front doors with electric sliding ones, making the hall more accessible and energy efficient.	Score	10/14
Community benefit		
Improving accessibility and energy efficiency could benefit anyone using the hall, especially those with limited mobility.	Score	14/14
Funding the project		
They're paying for the rest themselves and have their contribution available.	Score	10/14
Organisation's contribution		
They can afford their contribution of 50 per cent and potentially more, based on the information they shared with us about their bank balances and financial commitments.	Minus	- 4
Other comments and considerations		
Consultation		
They've received informal feedback from hall users about changing the current doors but have no formal consultation evidence.		
Project completion within timeframe		
Their start and end dates work well with our deadlines.		
Financial and project management plans		
The parish council are familiar with carrying out this type of project.		
Other consultations comments received		
(Energy strategy and projects officer – Heather Saunders) This project will offer energy saving benefits. Good installation is vital to avoid draughts. Ideally they'll have a second pair of doors to create a draught lobby and ensure that both sets of doors do not open at the same time.		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	34/42
	Grant	£5,335

Applicant responses	
Details of the project	Replacement of existing front doors with electric sliding doors
Financial statement from the organisation	We are in the process of setting out 2016/17 budget but currently; £50000 is a restricted bequest, we are not able to use the capital from the bequest, just interest Of the remainder - our annual running costs amount to approximately £196k pa We have project commitments of £269k which we are prioritizing at the moment. A detailed list of project commitments can be provided.
Statement about town/parish support	We are the parish council.
Community benefit	
Who will benefit from your project?	All users of the Parish Hall, clubs, organizations, sports activities and charities particularly those of limited mobility who cannot currently manage the existing heavy manual doors. It will also reduce energy requirements in the building since users will not have to prop the doors open to facilitate access.
How did you identify a need in the community for your project or service?	Complaints from community users re difficulty of access to the building.
What sustainable and/or energy saving measures does your project include or offer?	These doors will reduce the energy consumption of the building as doors will not have to be propped open by users during their occupation.
Consultation	
What consultation have you carried out with the community or professional advisors?	The project has been planned as a direct result of feedback from hall users, particularly those of limited mobility. Similar door solutions have been viewed in other public buildings.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	These new doors will facilitate DISABLED ACCESS as our currently arrangements are difficult and very energy inefficient.
What new activities will take place because of this project?	Make existing activities accessible to disabled people.

Towersey Playing Fields Management Committee	Ref	SCap\66
Mobile goal posts		

Total project cost	£3,100	
Amount requested	£1,550	
Organisation's contribution	£1,550	Organisation's latest bank balance £10,257
Other funding	£0	

Previous grants

2013/14 £6,589 – play equipment
2004/5 £16,000 – play equipment

Scoring		
New facilities or activities		
The project will buy new mobile goal posts to replace the existing fixed ones, allowing cricket and footballs teams to play at the same time during busy periods. They plan to reuse the old posts elsewhere in the village.	Score	10/14
Community benefit		
The project will mainly benefit the football and cricket clubs.	Score	10/14
Funding the project		
They are paying for the rest of the project themselves.	Score	14/14
Organisation's contribution		
They can afford their contribution of 50 per cent. Based on the information they shared with us about their bank balances and financial commitments they might be able to contribute more, but it would use up most of their savings.	Minus	- 2
Other comments and considerations		
Consultation		
They carried out a survey with residents on the playing fields, which showed additional sports facilities were a priority. This project doesn't allow any new sports to take place but may see more football and cricket games taking place.		
Project completion within timeframe		
Their start and end dates work well with our deadlines.		
Financial and project management plans		
The committee is used to managing and maintaining the equipment on the playing fields.		
Other consultation comments received		
(Sports participation officer – Cath Dale) - I agree with the recommendation as the existing posts will be relocated creating more sporting opportunity elsewhere and on site, greatly increasing participation.		
Officer recommended award levels (budget permitting): 29-42 points – High priority - award as requested (up to 50 per cent of total cost) 15-28 points – Medium priority – award 50 - 75 per cent of requested amount 0-14 points – Low priority - no funding	Total score	32/42
	Grant	£1,550

Applicant responses	
Details of the project	Our objective is to enable as many participation sports as possible to be played simultaneously on the field. By purchasing a new set of mobile goal posts on wheels, we can provide flexibility during the busy spring and autumn periods when both cricket and football teams are playing. Specifically, we are able to easily move the position of the football pitches as required, and store away the goalposts so they do not interfere with cricket matches. This will ensure that football pitch areas do not suffer excessive wear. An additional benefit is that the existing goals will be re-located to a permanent position for use by village residents at any time for casual play.
Financial statement from the organisation	Reserves are required to fund ongoing maintenance of the playing fields facilities at approximately £5,000 per annum.
Statement about town/parish support	We are not aware of any funding streams from Towersey Parish Council for this type of capital project. Towersey Playing Fields Committee was constituted to take on full responsibility for management of the playing field facilities, including income generation, fundraising, promotion and meeting maintenance costs.
Community benefit	
Who will benefit from your project?	There are 6 clubs currently using the field that will benefit from this project: Chearsley C.C, Chearsley F.C, Chinnor Youth F.C, Chinnor Reserves F.C, Chinnor Ladies F.C, Thame Town Wanderers F.C. We have been approached by more clubs who we could accommodate with the flexibility that the new equipment would provide. The field is also used by MP Cricket Training. The residents of Towersey will benefit from the old permanent goals for general use.
How did you identify a need in the community for your project or service?	We consulted during September and October 2015 with all residents in Towersey by distributing a Towersey Playing Fields User Survey to every household and then collecting and collating the results and feedback. The response rate from 120 forms distributed was 51% (62 responses). Of the responses, 32 (52%) specifically requested additional facilities for football and team sports or improved football equipment. We have also had requests from additional football clubs for usage.
What sustainable and/or energy saving measures does your project include or offer?	The sustainable benefits are in health and well-being for village residents and user sports clubs.
Consultation	
What consultation have you carried out with the community or professional advisors?	The Towersey Playing Fields User Survey in October 2015 identified a clear need from residents for additional team sports facilities and football equipment was identified. We asked the sports clubs that use the pitches to identify their needs and a requirement for the flexibility provided by mobile goalposts was primary.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The mobile goalposts will enable the implementation of extra football pitches during busy Spring and Autumn periods, This will enable additional teams to use the field and generate additional sustainable income. The existing fixed goalposts will be re-positioned as a general football play area for village residents in particular children and youths.
What new activities will take place because of this project?	Additional football teams can be accommodated by enabling simultaneous play of cricket and football during overlapping seasons. This will generate additional income. By moving the goals posts to different positions on the field we can reduce wear and provide better playing conditions for existing user clubs, and to attract additional clubs.

Sonning Common Parish Council	Ref	SCap\70
Landscaping of skatepark and replacement village bins		

Total project cost	£24,987	
Amount requested	£12,493	
Organisation's contribution	£12,494	Organisation's latest bank balance £62,453
Other funding	£0	

Previous grants

2013 £15,000 - Skatepark creation

2008 £14,015 - Play area

Scoring		
New facilities or activities		
This project improves the existing skatepark by adding a fence, path, grass matting and three bins. It also replaces five bins in the village with bigger ones.	Score	8/14
Community benefit		
The skatepark landscaping will mainly benefit young people using the skatepark. While anyone can use the bins, the amount of actual benefit is limited, especially as they're replacing existing bins.	Score	9/14
Funding the project		
They are funding the rest of the project themselves at the moment but plan to apply for other funding at a later stage.	Score	14/14
Organisation's contribution		
They've enough to cover their contribution of 50 per cent and potentially more, based on the information they shared with us about their bank balances and financial commitments.	Minus	- 4
They are thinking of applying for other grants elsewhere, if they do secure other grants we will reduce our grant proportionately.		
Other comments and considerations		
Consultation		
They consulted with the skatepark provider on the landscaping part of the project. After receiving the application, the grants team consulted the waste team about the bin installations as they usually take on responsibility for emptying them. They have agreed to the bins in the village centre however, the parish council will have to take on responsibility for emptying and maintaining the skatepark bins, as they're outside of our remit.		
Project completion within timeframe		
Their start and end dates work well with our deadlines.		
Financial and project management plans		
Having recently managed the skatepark installation they are familiar with this type of work and are used to managing bins in partnership with our waste team.		
They may have saved money and reduced disruption if they had included the landscaping in the main build of the skatepark.		
Other consultation comments received		
Officer recommended award levels (budget permitting):		
29-42 points – High priority - award as requested (up to 50 per cent of total cost)	Total score	27/42
15-28 points – Medium priority – award 50 - 75 per cent of requested amount	Grant	£9,370
0-14 points – Low priority - no funding		

Applicant responses	
Details of the project	Sonning Common Skatepark was constructed in May 2015 to provide a much-needed recreational facility aimed particularly at young residents from age 12 upwards, for whom there is little else locally. It has proved to be hugely popular drawing regular and growing attendances from users who have great fun while honing their skills in skateboarding, scooting and BMX riding. Currently, the site comprises of a concrete skatepark fenced around with solid mesh fencing and three seats. The plan now is to complete the project by landscaping the site. Proposed are a 45m long x 1m high chain link fence with two gates separating the skatepark from the adjoining public footpath; two paths; and grass matting to protect and reinforce the areas next to the skatepark. Three new bins are required on-site as well as at key points in the village centre where there is currently insufficient capacity and consequent litter problems.
Financial statement from the organisation	None.
Statement about town/parish support	This application is from the parish council which is in a position to fund 50 per cent of the total cost of the project from its reserves. However, it will seek other funds between now and February to reduce the amount it has to contribute.
Community benefit	
Who will benefit from your project?	The majority of skatepark users are residents of Sonning Common and the surrounding area aged over 12. Younger children and toddlers also use the park along with adult skateboarders. Some users come from disadvantaged backgrounds. Parents, dog walkers and residents generally enjoy observing the park in use - accessible via public footpaths. We are in discussions with a charity about organising free skating/scooting workshops on-site. All village centre users will benefit from improved litter facilities.
How did you identify a need in the community for your project or service?	The need for new and improved facilities for young people has been long identified. Sonning Common Magazine records campaigns by residents for a BMX track/skatepark facility from the mid-1980s onwards. The lack of facilities for young people was identified as a major village shortcoming in Community Plan-related surveys in 2008. Consultations were held with young residents and Sonning Common Youth Club pre-construction of the skatepark. The proposed landscaping will enhance and sustain the skatepark environment.
What sustainable and/or energy saving measures does your project include or offer?	Not relevant.
Consultation	
What consultation have you carried out with the community or professional advisors?	Prior to and during the skatepark's construction, public consultations were carried out with young residents about the proposed facilities and with our youth club and experienced skateboarders. Our skatepark provider was consulted on how best to protect and prolong the life of the skatepark environment. Hence, the proposal to provide grass-matting to protect the ground and hard paths to prevent mud and shingle getting onto the concrete. A post-inspection safety report was provided (see attached).
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	No formal landscaping has yet taken place at the skatepark. Two temporary pathways made of bark chippings have been laid and temporary plastic bins set up. These are not fixed to the ground so get blown over. The proposed new fencing and grass-matting will greatly enhance and improve use of the skatepark. New and additional capacity bins are required at the skatepark and in the village centre, as consulted on with Waste Services.
What new activities will take place because of this project?	We anticipate that the proposed landscaping of the skatepark will improve and increase its use generally and improve safety. We hope to draw in more residents of all ages to the park to watch activities, have picnics etc. We also plan to offer workshops to help users develop their skills in an improved environment. Proposed litter bin additions will provide a tidier environment and allow us to manage our waste more effectively.